



Southwest New Brunswick Service Commission Board Meeting – November 23, 2023 @ 5:30 pm

Commission Members, Guests & Staff Present:

John Craig – Eastern Charlotte Jim Tubbs – Rural District Ken Stannix – McAdam
Harvey Matthews – Campobello Bonnie Morse, Grand Manan Allan MacEachern – St. Stephen
Denny Cogswell – Fundy Shores Hollis Bartlett – CEO Meagan Tinker – Executive Assistant
Cherie Stewart- Tourism & Recreation Allan Dougal- FISH Agency

Call to Order & Recording of Member Attendance:

Chair, Ken Stannix called the meeting to order at 5:32pm

Declaration of Quorum, Acknowledgement of Visitors:

*1 Board Member Absent: Quorum declared.
Live streamed via YouTube.*

Conflict of Interest Declarations:

There were no conflicts of interest declared.

Adoption of Agenda:

23-44 It was moved by J. Tubbs and seconded by H. Matthews to accept the agenda as presented.
MOTION CARRIED UNANIMOUSLY

Adoption of Minutes:

23-45 It was moved by B. Morse and seconded by J. Craig to accept the revised (Clerical Error) meeting minutes of October 26, 2023, as written.
MOTION CARRIED UNANIMOUSLY

Business Arising from Previous Meetings:

- *Tourism Branding Update: Cherie Stewart and Allan Dougal presented the board with their work thus far, walking through the insights of our region. Using a target demographic, competitive reviews, and position territory, they presented to the board the "hook" of the campaign. The board is satisfied and recommends the tourism branding continue in this direction.*

•NO ACTION REQUIRED•

- *Cell Service Update: H. Bartlett has contacted the MLA for the Region, who contacted Chris Austin. Concerns & questions are now with Cabinet.*

•NO FURTHER ACTION REQUIRED AT THIS TIME•

- *Information Hub Update: As part of the Action Required from the October Board Meeting, H. Bartlett has been doing work on this project, which includes RSS feeds/twitter feeds, etc. There is more tweaking to be completed to include mobile availability. Hollis will have the opening stages completed early to mid- December.*

•NO FURTHER ACTION REQUIRED AT THIS TIME•

- *Committee Updates: H. Bartlett and the board decided this issue requires a bigger conversation.*

•TABLED UNTIL JANUARY BOARD MEETING•



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New Business:

H. Bartlett gives a brief overview presentation, including a handout with the details of the Crash Tender/Water Truck, that has become available for potential use at the Landfill for fires. Seeing several advantages to accepting this opportunity, J. Craig makes a motion; D. Cogswell seconds:

23-46 BE IT resolved that SNBSC will purchase a 1997 Waltek Crash Tender for \$40,000, where such is not included in the current capital budget.

•IN FAVOR: 6; OPPOSED: 1. MOTION PASSES•

23-47 It was moved by J. Craig and seconded by D. Cogswell: BE IT resolved that SNBSC will withdraw the purchase costs of the Waltek Crash Tender from the capital reserve fund.

•IN FAVOR: 6; OPPOSED: 1. MOTION PASSES•

Committee & Staff Reports:

- CEO Report: H. Bartlett briefs the board on a few highlights; waste levels are down a bit, but expected, and SNBSC receiving the Carton Council of Canada's Community Education Award.

- Financial Update: Being close to year end, H. Bartlett notifies the board that in the past, any SOLID WASTE surplus would be transferred into reserve by way of a motion. Looking forward, the board doesn't feel this is necessary as the 2024 budget starts with a healthy surplus and 2025 may need additional funds.

A discussion on garbage pickup is had. The board requests a logical view of what the costs are to have SNBSC pick up garbage routes as opposed to the current operators.

•ACTION REQUIRED•

The board also discussed an action point from the October board meeting- Policing and a letter drafted to Chris Austin. In the interim, the RCMPs Quarter 2 report has been received and the board would like to schedule a meeting with the RCMP for December 7, at 5:30pm, at 33 Wall Street.

•ACTION REQUIRED•

Upcoming Meetings:

- Quarter 2 Meeting with RCMP. Thursday, December 7th at 5:30, 33 Wall Street.
- Committee of the Whole. Thursday, December 14 at 5:30 at Dominion Hill.
- No December Board Meeting (Holidays)



Q&A with the Public:

None



Adjournment:

It was moved by J. Craig to adjourn for closed session at 7:07pm.

ALL IN FAVOR

ACTIONS REQUIRED:

- 1) H. Bartlett: presentation on costs for garbage pickup.
- 2) H. Bartlett: Draft a letter to Chris Austin that our policing formulas do not add up. Stress our regional landscape and the cop to pop ratio being incorrect. Forward letter to K. Stannix for review before sending.
- 3) Meeting with RCMP: Highlights Requested: List of duties, etc.