



Southwest New Brunswick Service Commission Board Meeting – September 28, 2023 @ 5:30 pm

Commission Members, Guests & Staff Present:

John Craig – Eastern Charlotte

Jim Tubbs – Rural District

Ken Stannix – McAdam

Harvey Matthews – Campobello

Darren McCabe – RDM

Bonnie Morse, Grand Manan

Allan MacEachern – St. Stephen

Denny Cogswell – Fundy Shores

Hollis Bartlett – CEO

Meagan Tinker – Executive Assistant

Charlane Hatt- Economic & Workforce Development

Cherie Stewart- Recreation & Tourism

Call to Order & Recording of Member Attendance:

Chair, Ken Stannix called the meeting to order at 5:31pm

Declaration of Quorum, Acknowledgement of Visitors:

Live streamed via YouTube.

Conflict of Interest Declarations:

There were no conflicts of interest declared.

Adoption of Agenda:

23-37 It was moved by A. MacEachern and seconded by D. Cogswell to accept the agenda as presented.

MOTION CARRIED UNANIMOUSLY

Adoption of Minutes:

23-38 It was moved by H. Matthews and seconded by J. Tubbs to accept the meeting minutes of August 24, 2023, as written.

MOTION CARRIED UNANIMOUSLY

Business Arising from Previous Meetings:

None

New Business:

None

Committee & Staff Reports:

Charlane Hatt gives a Q3 update on Economic and Workforce Development.

Cherie Stewart gives an update on Recreation and Tourism.

CEO's Report:

Hollis presents the report to the board.

NO ACTION REQUIRED

Financial Update:

Hollis presents the financial report. There is no discussion.

NO ACTION REQUIRED



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Upcoming Meetings:

**Regular Meeting of the Board. Thursday, October 26, 5:30pm @ 33 Wall Street, St. Stephen.*

Q&A with the Public:

None

Adjournment:

It was moved by J. Craig to adjourn for closed session at 6:28pm.

ALL IN FAVOR