



## Southwest New Brunswick Service Commission Board Meeting – June 29, 2023 @ 5:30 pm

### Commission Members, Guests & Staff Present:

John Craig – Eastern Charlotte

Jim Tubbs – Rural District

Ken Stannix – McAdam

Harvey Matthews – Campobello

Denny Cogswell – Fundy Shores

Hollis Bartlett – CEO

Meagan Tinker – Executive Assistant

Allan MacEachern – St. Stephen

Bonnie Morse, Grand Manan

Brad Henderson – St. Andrews

Ray Funk, Community Development

Cherie Stewart, Tourism & Recreation

Charlane Hatt, Economic Development

Jihad El Zamer, GemTec

---

### Call to Order & Recording of Member Attendance:

*Chair, Ken Stannix called the meeting to order at 5:32pm*

### Declaration of Quorum, Acknowledgement of Visitors:

*Live streamed via YouTube.*

### Conflict of Interest Declarations:

*There were no conflicts of interest declared.*

### Adoption of Agenda:

**23-24** *It was moved by Jim Tubbs and seconded by Harvey Matthews to accept the agenda as presented.*

MOTION CARRIED UNANIMOUSLY

### Adoption of Minutes:

**23-25** *It was moved by John Craig and seconded by Denny Cogswell to accept the minutes of Minutes of May 25, 2023.*

MOTION CARRIED UNANIMOUSLY

### Business Arising from Previous Meetings:

**23-26** *A Draft Strategic Plan Presentation was provided to the board by Jihad, Ray, Cherie and Charlane. After some lengthy discussion, it was moved by John Craig to table this until the July 2023 meeting. Seconded by Denny Cogswell.*

MOTION CARRIED UNANIMOUSLY

**23-27** *It was moved by John Craig and seconded by Bonnie Morse to table the By-Law Update to the July 2023 meeting.*

MOTION CARRIED UNANIMOUSLY



## Southwest New Brunswick Service Commission Board Meeting – June 29, 2023 @ 5:30 pm

### **New Business:**

*Hollis presents the board with information on the Regional Services Support Fund.*

NO ACTION REQUIRED

*Hollis updates the board on the Commission's new website.*

NO ACTION REQUIRED

### **Committee & Staff Reports:**

#### **CEO's Report:**

*Hollis presents the report to the board.*

NO ACTION REQUIRED

#### **Financial Update:**

*Hollis presents the financial report. There is no discussion.*

NO ACTION REQUIRED

### **Date & time of next regular meeting:**

Next scheduled Committee of the Whole meeting is July 13, 2023.

Ken Stannix asks to be put on the agenda for medical/ Horizon Health update.

In addition, Ken also suggested inviting Synergy to the meeting, to gain a better understanding of their role and the RSC.

The board had a brief discussion and determined they would like to revisit the idea of a feasibility study during the July 13<sup>th</sup> meeting.

The next meeting of the Southwest New Brunswick Service Commission will be July 27, 2023, at the Planning Office, 33 Wall Street, St. Stephen.

### **Q&A with the Public:**

*There is none.*

### **Adjournment:**

*It was moved by John Craig to adjourn at 8:27pm.*

ALL IN FAVOR