



Southwest New Brunswick Service Commission Board Meeting May 23, 2024 @ 6:00 pm

Commission Members, Guests & Staff Present:

John Craig - Eastern Charlotte
Bonnie Morse - Grand Manan
Ken Stannix- McAdam
Harvey Matthews - Campobello
Hollis Bartlett – CEO
Mark Porter - Financial Officer

Jim Tubbs - Rural District
Allan MacEachern - St. Stephen
Denny Cogswell - Fundy Shores
Brad Henderson - St. Andrews
Trisha Dickerson - Executive Assistant
Darren McCabe - MSR

Call to Order & Recording of Member Attendance:

Chair, Bonnie Morse called the meeting to order at 6:03 pm

Declaration of Quorum, Acknowledgement of Visitors:

Quorum declared.

The meeting began with a moment of silence for Heather Hatt, a former board member.

Conflict of Interest Declarations:

There were no conflicts of interest declared.

Adoption of Agenda:

24-18 It was moved by A. MacEachern and seconded by B. Henderson to accept the agenda as presented.
-MOTION CARRIED UNANIMOUSLY

Adoption of Minutes:

24-19 It was moved by J. Craig and seconded by J. Tubbs to accept the April 25, 2024, minutes as written.
-MOTION CARRIED UNANIMOUSLY

Business Arising from Previous Meetings:

Having none on the agenda, the board moved to new business.

New Business:

24-20 The following motion was moved by J. Craig and seconded by H. Matthews

"I move that the Southwest New Brunswick Service Commission engage a qualified consultant to undertake a study to determine the feasibility of the RSC providing waste collection services to its membership as an internal program. This study shall include a detailed analysis of the capital and operating costs to sustainably provide the service, as well as prepare a breakdown of the cost for each member municipality and rural district. Further, the selected consultant provides a presentation of its findings to the Board before the commencement of the budget planning for the 2025 fiscal year."



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After a brief discussion B. Morse noted as a board it would be requested the study include a comparison of current services vs any expansion of service to potentially include organic waste or specific residential equipment, and options for opt-out municipalities. It was noted that an RFP would come back to the board before the contract with a consultant.

-MOTION CARRIED UNANIMOUSLY

H. Bartlett reviewed the CEO report circulated with the board package with discussion from the board.

H. Bartlett reviewed the March 2024 financial statement which was circulated with the board package. No questions were presented.

K. Stannix lead a brief discussion with the group on the potential cost recovery of organic waste in the future.

J Craig invited the group to a dedication of an airfield memorial in Pennfield on June 7th for the 100 anniversary of the Royal Canadian Air Force.

A discussion took place on the location of future meetings and B. Morse noted this will be discussed in detail at the June Committee of the Whole.

Upcoming Meetings:

Committee of the Whole – Thursday, June 13, 2024 at 6:00 pm at 33 Wall Street, St. Stephen, NB

Board Meeting – Thursday, June 27, 2024, at 6:00 pm at 33 Wall Street, St. Stephen, NB

Questions from the Public:

No questions presented.

Adjournment:

It was moved by J. Craig to adjourn the meeting at 6:50 pm.