



## Southwest New Brunswick Service Commission Board Meeting October 24, 2024 @ 6:00 pm

### Commission Members, Guests & Staff Present:

John Craig - Eastern Charlotte  
Bonnie Morse - Grand Manan  
*Ken Stannix- McAdam*  
Harvey Matthews - Campobello  
Hollis Bartlett – CEO

Jim Tubbs - Rural District  
Allan MacEachern - St. Stephen  
Denny Cogswell - Fundy Shores  
Trisha Dickerson - Executive Assistant

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### Call to Order & Recording of Member Attendance:

Chair, Bonnie Morse called the meeting to order at 6:00 pm

### Declaration of Quorum, Acknowledgement of Visitors:

Quorum declared.

### Conflict of Interest Declarations:

There were no conflicts of interest declared.

### Adoption of Agenda:

**24-26** It was moved by **J. Craig** and seconded by **H. Mathews** to accept the agenda as presented with the addition of a motion to amend the current recreation policy.

-MOTION CARRIED UNANIMOUSLY

### Adoption of Minutes:

**24-27** It was moved by **J. Craig** and seconded by **A. MacEachern** to accept September 12, 2024, minutes as written.

-MOTION CARRIED UNANIMOUSLY

### Business Arising from Previous Meetings:

N/A

### New Business:

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**24-28** – It was moved by **J. Craig** and seconded by **D. Cogswell** to add Mike Thompson to the Economic Development committee

-MOTION CARRIED UNANIMOUSLY

B. Morse then passed the floor to H. Bartlett to discuss the strategic plan, previously this plan was completed by the board, and he would like to revisit this plan early in 2025 as a board to review any updates or changes that are deemed suitable. The board agreed to this discussion in early 2025. Hollis discusses the direction of the remainder of 2024 including staff presentations in November as well as a year-end wrap of all services. Plans for this will take place at the Committee of the Whole meeting in November.



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**24-29** – The following motion was put forth by **J. Craig** and seconded by **A. MacEachern**

"Be it resolved that the Regional Recreation Master Plan Policy: RMP1-T2023, section 6.1 be updated. The wording "the Commission and its members shall charge two cents per one hundred dollars of residential property assessment to all municipalities and the rural district through the Cooperative and Regional Planning Budget" shall be changed to "the Commission and its members shall charge two cents per one hundred dollars of property assessment to all municipalities and the Rural District."

-MOTION CARRIED WITH J. Tubbs and D. Cogswell voting Nay

### **Committee and Staff Reports:**

Hollis Bartlett reviewed the Economic Development and Tourism update. It was noted Charlane Hatt, Economic Development Director, will be present at another meeting to answer any further questions. With no questions H. Barlett moved on to the CEO report. H. Bartlett spoke of the change in waste collection and the slight decline and noted the Landfill will be closed on Saturdays in the winter months starting in November. H. Barlett reviewed the year over year planning review along with building permits and applications, no major changes noted.

### **Financial Update:**

H. Bartlett reviewed the financial update, no concerns presented, and no questions arose.

### **Upcoming Meetings:**

Special Board Meeting – Tuesday, October 29, 2024, at 6:00 pm (Virtual Only)  
Committee of the Whole – Thursday, November 14, 2024, at 6:00 pm at 33 Wall Street.  
Board Meeting - Thursday, November 28, 2024, 6:00 pm

### **Questions from the Public:**

No questions presented.

### **Adjournment:**

It was moved by **J. Craig** to adjourn the meeting at 6:48 pm.