



# Southwest New Brunswick Service Commission Regular Board Meeting – August 26, 2021

## Commission Members & Staff Present: (absent members printed in bold and italic)

Allan MacEachern – St. Stephen	Brian Glebe – LSD	Dennis Blair - LSD
Sheena Young – LSD	Jim Tubbs – LSD	Heather Hatt – LSD
Glenn Hawkins– LSD	Sam Walsh – LSD	Ken Stannix – McAdam
Wayne MacQuarrie – LSD	Winston Gamblin – Harvey	Harvey Matthews – Campobello
Wade Greenlaw – LSD- Zoom	Bonnie Morse – Grand Manan -Zoom	
<b><i>John Detorakis – St. George</i></b>	<b><i>John Craig – Blacks Harbour</i></b>	<b><i>Brad Henderson – St. Andrews</i></b>

## Staff:

Hollis Bartlett	Mark Porter	Trisha Dickerson
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## Call to order

Chair, K. Stannix called the meeting to order at 6:02 pm. The meeting was held at the Hemlock Knoll Waste Management Facility Boardroom in Lawrence Station NB.

**21-29 It was moved by A. MacEachern and seconded by J. Tubbs that Trisha Dickerson be appointed secretary to the board for August 26, 2021. MOTION CARRIED UNANIMOUSLY**

## Declaration of Quorum, Acknowledgement of Visitors

Live streamed via You Tube.

## Conflict of Interest Declarations

There were no conflicts of interest declared.

## Adoption of Agenda

Prior to Adoption of Agenda K. Stannix discuss the appointment of the Board Parliamentarian and called for nominations. A. MacEachern was nominated by S. Walsh. No other nominations. A. MacEachern accepted the role of Parliamentarian.

**21-30 It was moved by D. Blair and seconded by H. Hatt to amend the agenda to change the second motion for PRAC to a notice of motion. MOTION CARRIED UNANIMOUSLY.**

**21-31 It was moved by W. McQuarrie and seconded H. Matthews that the agenda be accepted with changes. MOTION CARRIED UNANIMOUSLY**



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### ***Adoption of Minutes***

**21-32 It was moved by W. MacQuarrie seconded by H. Mathews that the minutes of the June 29<sup>th</sup>, 2021 meeting be accepted as presented. MOTION CARRIED UNANIMOUSLY**

### ***Business Arising from Previous Meetings***

#### ***New Business***

Draft Budget Presentation by H. Bartlett highlighting major points in the 2022 Draft Budget with no questions from the board.

#### ***Committee & Staff Reports***

##### **Executive Directors Report – H. Bartlett**

H. Bartlett presented his report which was included in the Board Packages distributed by email.

##### **Strategic Plan Update – H. Bartlett**

H. Bartlett presented his report which was included in the Board Packages distributed by email. Discussion ensued concerning the next version of the strategic plan. A. MacEachern suggested an ad-hoc committee with D. Blair suggesting the option of outside assistance as received in the past. W. Greenlaw recommended waiting until the outcome of local governance reform. The Board decided by consensus to revisit this in a month.

A. MacEachern questioned if SNBSC had moved forward with the application for regional planning, H. Bartlett recommends SNBSC table this until we have Alex Henderson speak to this.

##### **Regional & Collaborative Oversight Committee Report – W. MacQuarrie**

W. MacQuarrie presented her report which was included in the Board Packages distributed by email.

**21-33 It was moved by A. MacEachern and seconded by S. Walsh to appoint Brad Henderson as a Regional Collaborative Committee member. MOTION CARRIED UNANIMOUSLY**

**21-34 It was moved by W. MacQuarrie and seconded by J. Tubbs to fund the SNBSC portion of the salary for the Recreation Implementation Manager for the 2022 fiscal year. MOTION CARRIED UNANIMOUSLY**

##### **Planning Management Committee Report – D. Blair**

D. Blair presented his report which was included in the Board Packages distributed by email.

**21-35 It was moved by D. Blair and seconded by W. Gamblin to appoint Courtney LeRoux and Jerome Holland to PRAC. MOTION CARRIED UNANIMOUSLY**



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**Notice of Motion by D. Blair to repeal v 7.8 of PRAC by-laws and replace with v. 7.9, this will be voted on the next meeting.**

### **Financial & Audit Committee Report – W. Gamblin**

W. Gamblin reviewed his report which was included in the Board Packages distributed by email. Discussion ensued regarding recycling carts and options for the next step. T. Dickerson informed of the process to request a cart. With the increase in new residents, building and buying properties causing a shortage of recycling carts. The Finance and Audit will look into this further with a recommendation to be brought back to the board.

H. Bartlett briefly discussed the PPP program with K. Stannix reviewing the history of the PPP with the new Board Members.

W. Gamblin asked the board their input on the SNSBC speed sign and the possibility of divesting themselves it. T. Dickerson updated the board that in 2021 the speed sign has been used by several communities including St. George, McAdam and Back Bay. S. Young asked if the board felt the value of the licensing and sign maintenance is worth the long-term impact in the community. G. Hawkins discussed the changes in the legislation and the new technology that is now possible that may be more useful than the speed sign. K. Stannix feels that this legislation may work and will look further into this. J. Tubbs updated the board on the history of the speed sign. By having our own the municipalities and LSDs have the ability to work with the local RCMP to ensure safety in questionable regions in their areas. S. Walsh feels this is a good investment and meets the intent of slowing people down. S. Young would like to ensure that all LSD are aware of availability. K. Stannix asked for a show of hands would keep the sign, all board members agreed.

***H. Bartlett will make this an action point to add the speed sign information to the SNBSC website and forward all information on the speed sign access to Darren McCabe.***

K. Stannix passed the floor to H. Bartlett to discuss the sale of the Wall Street vacant lot owned by the Commission. He noted that this is a surplus piece of property zoned residential and at this point is of no use to the Commission.

**21-36 It was moved by W. Gamblin, seconded by D. Blair to sell the vacant lot on Wall Street at market value. MOTION CARRIED UNANIMOUSLY**

G. Hawkins questioned if there was anything else we could do with the property, such as donate for the development of affordable housing. Discussion ensued, S. Walsh recommends we rescind the motion and table this for a few months to give H. Bartlett time to research the possibilities.

**21-37 It was moved by J. Tubbs, seconded by S. Walsh that the motion be rescinded.  
MOTION CARRIED UNANIMOUSLY.**

The Finance and Audit Committee will review this and bring back to the board.



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**21-38 It was moved by W. Gamblin, seconded by W. MacQuarrie to accept the recommendations of the Finance and Audit Committee to distribute the 2022 draft budget for the 45-day review as required for municipalities, rural communities and LSD's. MOTION CARRIED UNANIMOUSLY**

### **Financial Report – M. Porter**

M. Porter presented the July 2021 financial report which was included in the Board Packages distributed by email.

### **Date & Time of next Board Meeting**

The next meeting of the Board be September 23, 2021, 6:00PM

### **Question & Answer Period**

### **Adjournment**

**21-39 It was moved by D. Blair and seconded by A. MacEachern that the board meeting be adjourned at 7:50pm. MOTION CARRIED UNANIMOUSLY**

Minutes recorded via video recording, You Tube and handwritten by Trisha Dickerson, Staff.

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**Ken Stannix, Chair, SNBSC**

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**Hollis Bartlett, Executive Director**

