



## Southwest New Brunswick Service Commission Board Meeting – October 28, 2023 @ 5:30 pm

### **Commission Members, Guests & Staff Present:**

John Craig – Eastern Charlotte

Jim Tubbs – Rural District

Ken Stannix – McAdam

Harvey Matthews – Campobello

Bonnie Morse, Grand Manan (Z)

Allan MacEachern – St. Stephen

Denny Cogswell – Fundy Shores

Brad Henderson- St. Andrews (Z)

Hollis Bartlett – CEO

Meagan Tinker – Executive Assistant

Raymond Funk- Community Development

Mark Porter-Financial Officer

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### **Call to Order & Recording of Member Attendance:**

*Chair, Ken Stannix called the meeting to order at 5:34pm*

### **Declaration of Quorum, Acknowledgement of Visitors:**

*Live streamed via YouTube.*

### **Conflict of Interest Declarations:**

*There were no conflicts of interest declared.*

### **Adoption of Agenda:**

**23-39** *It was moved by D. Cogswell and seconded by J. Tubbs to accept the agenda as presented.*

MOTION CARRIED UNANIMOUSLY

### **Adoption of Minutes:**

**23-40** *It was moved by H. Matthews and seconded by D. Cogswell to accept the meeting minutes of September 28, 2023, as written.*

MOTION CARRIED UNANIMOUSLY

### **Business Arising from Previous Meetings:**

*Budget- Motion to adopt: "The Board of the Regional Service Commission of Southwest New Brunswick RESOLVES that the total operating budget for the Regional Service Commission for the 2024 calendar year would consist of total revenue of \$7,859,738 and total expenditures of \$830,000."*

**23-41** *It was moved by J. Craig and seconded by J. Tubbs to approve the adoption of the budget for the 2024 calendar year.*

MOTION CARRIED UNANIMOUSLY

### **New Business:**

*H. Bartlett notifies the board of a situation that requires a new tipping fee for recycling. This new fee is for recycling in Harvey and will be in effect for four (4) months of 2024. The fee proposed is \$200.00 per ton of recycling materials.*



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**23-42 It was moved by J. Craig and seconded by H. Matthews to create the new tipping fee of \$200 per ton.**

MOTION CARRIED UNANIMOUSLY

### Committee & Staff Reports:

*R. Funk presented his Community Development updates to the Board.*

NO ACTION REQUIRED

*H. Bartlett presents the board with a report from the recent Public Safety Committee meeting held on October 18, 2023. The Public Safety Committee nominated a chairperson, David Hatt. The major discussion point from the meeting was the ongoing communication issues and deteriorating cellular phone service in the region. The board agrees with this key point, and discussion continues.*

**23-43 It was moved by D. Cogswell and seconded by H. Matthews to “Look at current coverage, add coverage where needed, and improve current coverage. The Regional Service Commission can provide and area for additional tower coverage if necessary.”**

MOTION CARRIED UNANIMOUSLY

*The board also discussed a possible ‘Central Emergency Info Hub’ for citizens.*

**ACTION REQUIRED: H. Bartlett will investigate logistics and bring information to the next meeting.**

*While on topic of Public Safety, the board is looking towards scheduling a meeting for the second quarter review with the RCMP. There is discussion on the ongoing Regional policing issues.*

**ACTION REQUIRED: Invite the RCMP to the November Committee-of-the-whole meeting.**

**ACTION REQUIRED: Write a letter to Chris Austin.**

### CEO's Report:

*H. Bartlett presents the report to the board. There is no discussion.*

NO ACTION REQUIRED

### Financial Update:

*Mark Porter presents the financial report. There is no discussion.*

NO ACTION REQUIRED

### Upcoming Meetings:

*\*Regular Meeting of the Board. Thursday, November 23, 5:30pm @ 33 Wall Street, St. Stephen.*

### Q&A with the Public:

*None*

### Adjournment:

**It was moved by J. Craig to adjourn for closed session at 7:06pm.**

ALL IN FAVOR