Southwest New Brunswick Service Commission Board
Meeting March 26, 2026 @ 5:30 pm

Present: (*absent members in orange, virtual in italics*)

Bonnie Morse - Grand Manan	John Craig - Eastern Charlotte
Allan MacEachern - St. Stephen	Denny Cogswell– Fundy Shores
Kate Akagi – St. Andrews	Jim Tubbs - Rural District
Harvey Matthews – Campobello	Ken Stannix - McAdam
Hollis Bartlett – CEO	Trisha Dickerson – Executive Coordinator

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Call to Order & Recording of Member Attendance:

Vice Chair **J. Craig** called the meeting to order at 5:30 pm.

Declaration of Quorum, Acknowledgement of Visitors: No visitors present
Quorum declared.

Conflict of Interest Declarations:
No conflicts of interest were declared.

Adoption of Agenda:
26-05 It was moved by **K. Akagi** and seconded by **J. Tubbs** to accept the agenda as presented.
MOTION CARRIED UNANIMOUSLY

Adoption of Minutes of Board Meeting, February 26, 2026:

26-06 It was moved by **H. Mattews** and seconded by **D. Cogswell** to accept the meeting minutes as presented.
MOTION CARRIED UNANIMOUSLY

Business arising from previous meetings.

Update on Community Wildfire Resiliency Plan – H. Bartlett noted that he has received the individual community wildfire resiliency draft plans; these have been sent out to all CAOs for review. Once the draft is reviewed, it will be updated and finalized.

New Business:
26 – 07 It was moved by **J. Tubbs** and seconded by **K. Agaki** to extend the secondment of H. Barlett to Kings RSC for one day a week for a further 6 months.
MOTION CARRIED UNANIMOUSLY

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Staff Reports:
Copies of the Staff/CEO reports, as well as financial reports, were distributed via email and on the website, and paper copies were also made available.

H. Bartlett reviewed all reports, starting with Solid Waste, noting that once the year-end water quality report is complete, the TAC committee will meet. He then moved on to Local and Regional Planning discussing the newly adopted rural plan for Grand Manan, which is awaiting ministerial adoption, as noted in the staff report.

H. Bartlett moved on to Regional Economic and Workforce Development, discussing the upcoming spring employment fair coming up on April 14 and various other updates noted in the report. He discussed the upcoming Southwest Business Summit, including how to obtain tickets via the summit website at https://southwestbusinesssummit.ca.

He then moved on to Regional Community Development, discussing a potential government-funded position of food security coordinator. H. Bartlett noted that this would be a fully funded position and that the Community Development Coordinator would have all the information. Moving on to Tourism, H. Bartlett reminded the SNBSC Board of the upcoming Tourism Summit, Saturday, March 28th, at Dominion Hill. B. Morse discussed the impact on tourism that potentially closing rural campgrounds would have and asked whether this should be a regional discussion, as the provincial government is discussing the future of a few of our local campgrounds. Currently, several of these campgrounds are reported to be staying open for the 2026 season; however, that could change in 2027. The Board agrees that this is impactful and should monitor the progress of this decision. The Board discussed having our communication coordinator handle some promotional work for these local campgrounds. Hollis will take this matter to him and discuss further; he will keep the board updated.

Finally, Hollis reviewed the CEO's Report, noting that the Annual General Meeting will take place on April 23rd. As this is a municipal election year, there will be no officer elections at this annual meeting. This will be the last SNBSC board of directors meeting until after municipal elections are held, successful mayoral candidates are sworn in, and orientation occurs. He completed his presentation by reviewing the Financial Report, as presented in the package.

Q&A with the Public:
No questions presented.

Adjournment of the regular meeting:

K. Agaki has moved to adjourn the meeting at 6:13 pm.

Upcoming Meetings:

April 9, 2026 – Committee of the Whole
April 23, 2026 – Regular Board Meeting and AGM