



Southwest New Brunswick Service Commission Board Meeting April 24, 2025 @ 5:30 pm

Commission Members, Guests & Staff Present:

Bonnie Morse – Grand Manan

Allan MacEachern - St. Stephen

Brad Henderson – St. Andrews

Harvey Matthews – Campobello,

John Craig - Eastern Charlotte

Denny Cogswell - Fundy Shores

Jim Tubbs - Rural District

Ken Stannix – McAdam

Ian Craig – MLA

Dylan Fitzherbert – Teed Saunders Doyle

Geoff Mitchell - RBC Dominion Securities

Darren McCabe MSLA

Hollis Bartlett – SNBSC CEO

Trisha Dickerson – SNBSC Executive Coordinator

Alex Henderson – Planning Director,

Charlane Hatt – Director, Economic & Workforce Development

Raymond Funk – Community Development Coordinator

Nick Curtis - Community Grant Writer

Cherie Rice –Director, Tourism and Recreation Services

Michael Young – Operations Manager

Claudette MacLean – Corporate Director

Call to Order & Recording of Member Attendance:

Chairperson **B. Morse** called the meeting to order at 5:32 pm

Declaration of Quorum, Acknowledgement of Visitors:

Quorum declared.

Conflict of Interest Declarations:

No conflicts of interest were declared.

Adoption of Agenda:

25-15 It was moved by **J. Craig** and seconded by **B. Henderson** to accept the agenda as presented

-MOTION CARRIED UNANIMOUSLY

Adoption of Minutes of Board Meeting, March 27, 2025:

25-16 It was moved by **J. Craig** and seconded by **A. MacEachern** to accept the meeting minutes as presented

-MOTION CARRIED UNANIMOUSLY

Presentation: Closure Funds Status:

Geoffery Mitchell reviewed the documents shared with the board of directors. No major concerns noted

Presentation of the 2024 Audited Financial Statements and Financial Reports:

Dylan Fitzherbert reviewed the audited financial statements as presented in the board package. Mark Porter also reviewed the financial statements as presented in the package. No questions were presented.



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Business Arising from Previous Meetings:

N/A

New Business:

Committee and Staff Reports:

M. Young reviewed the solid waste reported in the 2024 Annual Report, noting the completion of cell 13 in 2024. A. Henderson, C. Hatt, R. Funk and C. Rice reviewed their departments as presented in the Annual Report.

CEO Report:

H. Bartlett reviewed the CEO report, noting he will be attending a meeting with all CEO and RSC chairs; he will report back to the board once the meetings are complete.

Q &A with the Public

No questions presented.

Upcoming Meetings:

May 8, 2025, Committee of the Whole

May 22, 2025, Regular Board Meeting

Adjournment of the regular meeting:

Al. MacEachern has moved to adjourn the meeting at 8:18 pm