



Southwest New Brunswick Service Commission Board Meeting May 22, 2025 @ 5:30 pm

Present: (*absent members in italics*)

Bonnie Morse – Grand Manan (5:42 pm)	John Craig - Eastern Charlotte
Allan MacEachern - St. Stephen	Denny Cogswell – Fundy Shores
Brad Henderson – St. Andrews	Jim Tubbs - Rural District
<i>Harvey Matthews – Campobello</i>	<i>Ken Stannix – McAdam</i>
Hollis Bartlett – CEO	Claudette MacLean – Corporate Director

Call to Order & Recording of Member Attendance:

Vice Chair J. Craig called the meeting to order at 5:31 pm.

Declaration of Quorum, Acknowledgement of Visitors:

Quorum declared.

Conflict of Interest Declarations:

No conflicts of interest were declared.

Adoption of Agenda:

25-17 It was moved by J. Tubbs and seconded by A. MacEachern to accept the agenda with an amendment.

MOTION CARRIED UNANIMOUSLY

25-18 It was moved by A. MacEachern, seconded by D. Cogswell, for an in-camera meeting regarding personnel to be added at the end of the meeting. Hollis is to stay in the meeting.

MOTION CARRIED UNANIMOUSLY

Adoption of Minutes of Board Meeting, April 24th, 2025:

25-19 It was moved A. MacEachern and seconded by B. Henderson to accept the meeting minutes as presented.

MOTION CARRIED UNANIMOUSLY

Business Arising from Previous Meetings:

Committee Ratification

25-20 B. Henderson moved, and D. Cogswell seconded the addition of Annette Harland to the Community Development Committee, Lee Heenan to Tourism, Darrell Weare to Economic Development, and Marc Blanchard to the Landfill Committee. We understand if Saint Andrews is required to remove another community member from these committees.

MOTION CARRIED UNANIMOUSLY



Southwest New Brunswick Service Commission Board Meeting May 22, 2025 @ 5:30 pm

25-21 B. Henderson's motion, seconded by A. MacEachern, will ratify the following committee membership.

Community Development Advisory Committee:

Suren Yoga Nathan & Joan Majchrowski (shared role)

Emma Keech

Kelly Harrell

Heather Chase

Kim Reeder

Sylvia Humphries

Deanna Bent

[Harvey Matthews](#)

[Trish Toll](#)

Economic & Workforce Development Advisory Committee:

Sheena Young

Don Doherty

Rivers Corbett

Mike Thompson

Deanna Bent

Harvey Matthews

Jayne Turner

Rebecca Smith (SS Chamber)

Janie Jones (EC Chamber)

Paul Logan (SA Chamber)

Tourism Promotion Advisory Committee:

Taylor Gallant

Sally Legette

Ryan Coleman

Paul Nopper

John Sutherland

Jordan Holmes

[Harvey Matthews](#)

[Cara Greenlaw](#)

[Heather Saulnier](#)

Solid Waste Advisory Committee:

Winston Gamblin

Stan Choptiani

Sam Walsh

Ken Stannix

Glenn Greenlaw

David Mahar

Jim Tubbs

[Linda Sullivan Brown](#)

MOTION CARRIED UNANIMOUSLY



Southwest New Brunswick Service Commission Board Meeting May 22, 2025 @ 5:30 pm

New Business:

Preliminary budget discussion: The CEO wants to start discussing any changes or services to be added or removed from the 2026 Budget, as well as any upcoming policy changes.

B. Henderson suggested a regional animal control approach, which A. MacEachern agreed, as it was discussed at their municipal council meeting. B. Morse added that there should be a streamlined approach. H. Bartlett will send an email to find out what each municipality pays now and if it will be a better solution.

25-22 It was moved by B. Henderson and seconded by D. Cogswell to make a one-time contribution of \$5000 to Bay of Fundy Missing Dog Rescue for the purchase of equipment and supplies, supporting the local government's animal control mandate.

MOTION CARRIED UNANIMOUSLY

Staff Reports: Copies of the staff reports were circulated via email, as well as paper copies distributed.

H. Bartlett read all reports, starting with Solid Waste and moving on to Local and Regional Planning, Regional Economic and Workforce Development, and Regional Community Development. No report was received on Regional Tourism Promotion. Lastly, the CEO's Report and the Financial Report.

H. Bartlett wanted to publicly express gratitude to Elijah Wright, who completed his IT practicum with the Service Commission. He has done excellent work, being meticulous and thoughtful.

B. Morse addressed the issue of training for new mayors, councilors, and commission members. The provincial government has not supported this matter. There will potentially be a huge turnover on the municipal level in the upcoming elections.

This is Brad Henderson's last Board Meeting before he resigns as mayor of Saint Andrews. The members gave him a huge thank you for his service.

Q&A with the Public:

No questions presented.

A. MacEachern moved with B. Morse seconding to go to closed session at 6:28 pm.

J. Tubbs moved with D. Cogswell seconding to end the closed session at 6:53 pm.

Adjournment of the regular meeting:

Bonnie has moved to adjourn the meeting at 6:54 pm.

Upcoming Meetings:

May 27 & 28, 2025:	Southwest Business Summit, located in Saint Andrews
June 5, 2025:	ESIC presentation of OPT4 located in Magaguadavic Place
June 12, 2025:	Committee of the Whole (guest speaker Dr. John Dornan, Minister of Health)
June 26, 2025:	Board Meeting



Southwest New Brunswick Service Commission Board Meeting May 22, 2025 @ 5:30 pm