Board Meeting Minutes

Regular meeting of the Board of Directors · September 24, 2026

MEETING	DATE	SCHEDULED	STATUS
Regular Board Meeting	September 24, 2026	5:30 PM	For adoption October 22, 2026

1 Attendance

Board member	Community	Attendance
Bonnie Morse	Grand Manan	Virtual
John Craig	Eastern Charlotte (Vice Chair)	In person
Steve Backman	St. Stephen	In person
Denny Cogswell	Fundy Shores	Virtual
Steve Neil	St. Andrews	In person
Sam Walsh	Rural District	In person
Harvey Matthews	Campobello	Absent
Ken Stannix	McAdam	Absent

Staff	Role
Hollis Bartlett	CEO
Trisha Dickerson	Executive Coordinator
Kris Amos	CFO

2 Call to Order & Recording of Member Attendance

Vice Chair **J. Craig** called the meeting to order at 5:45 pm.

3 Declaration of Quorum, Acknowledgement of Visitors

Quorum declared. No visitors present.

4 Conflict of Interest Declarations

No conflicts of interest were declared.

5 Adoption of Agenda

MOTION 26-21

S. Neil moved, and S. Walsh seconded, to accept the agenda as presented in the board package.

MOTION CARRIED UNANIMOUSLY

6 Adoption of Minutes of Board Meeting, July 23, 2026

MOTION 26-22

S. Backman moved, and B. Morse seconded, to accept the meeting minutes as presented.

MOTION CARRIED UNANIMOUSLY

A moment of silence was observed in honour of Jeffery Haslem, a staff member of Hemlock Knoll Landfill for almost 4 years.

7 Business Arising from Previous Meetings

MOTION 26-23

It was moved by S. Backman and seconded by S. Neil to increase the Economic Development budget by $75,000 to create a fund that local governments can access to undertake studies for local economic development activities that are paired with external funding partners.

MOTION CARRIED UNANIMOUSLY

8 New Business

MDSS Airport

H. Bartlett reviewed the current construction trailer at the Hemlock Knoll landfill, as it is not in use and MDSS Airport could use it as a new terminal.

MOTION 26-24

It was moved by S. Backman and seconded by S. Neil to give the existing construction trailer, currently located at the landfill, to MDSS Airport for use as a terminal building.

MOTION CARRIED UNANIMOUSLY

9 Staff Reports

Copies of the staff/CEO reports, as well as financial reports, were distributed via email and on the website, and paper copies were also made available.

H. Bartlett reviewed all reports, starting with Solid Waste, then moving on to Local and Regional Planning, Regional Economic and Workforce Development, Regional Community Development, and Regional Tourism; lastly, the CEO's Report and the Financial Report.

K. Amos reviewed the August income statement and financial reports. No questions were raised.

10 Q&A with the Public

No questions presented.

11 Adjournment of the Regular Meeting

S. Neil moved to adjourn the meeting at 6:32 pm.

12 Upcoming Meetings

Thursday, October 8, 2026: Committee of the Whole
Thursday, October 22, 2026: Board Meeting