



Southwest New Brunswick Service Commission Board Meeting September 25, 2025 @ 5:30 pm

Present: (*absent members in orange italics*)

Bonnie Morse – Grand Manan
Allan MacEachern - St. Stephen
Kate Agaki – St. Andrews
Harvey Matthews – Campobello

John Craig - Eastern Charlotte
Denny Cogswell– Fundy Shores
Jim Tubbs - Rural District
Ken Stannix - McAdam

Hollis Bartlett – CEO

Trisha Dickerson – Executive Coordinator

Call to Order & Recording of Member Attendance:

Vice Chair **J. Craig** called the meeting to order at 5:31 pm.

Declaration of Quorum, Acknowledgement of Visitors: No visitors present

Quorum declared.

Conflict of Interest Declarations:

No conflicts of interest were declared.

Adoption of Agenda:

25-36 It was moved by **J. Tubbs** and seconded by **H. Matthews** to accept the agenda as presented.

MOTION CARRIED UNANIMOUSLY

Adoption of Minutes of Board Meeting, August 28, 2025:

25-37 It was moved by **K. Stannix** and seconded by **H. Matthews** to accept the meeting minutes as presented.

MOTION CARRIED UNANIMOUSLY

Business Arising from Previous Meetings:

With no business arising from previous meetings, the board proceeded to the next agenda item.

New Business:

Hollis noted that he received a letter in reply to a previous letter written to the premier and would forward this to the board for discussion at another meeting

Staff Reports:

Copies of the staff/CEO reports, as well as financial reports, were distributed via email and on the website, and paper copies were also made available.

H. Bartlett read all reports, starting with Solid Waste, then moving on to Local and Regional Planning, Regional Economic and Workforce Development, and Regional Community Development, and finally, the CEO's Report and Financial Report.



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Closed Session –

25-38 It was moved by H. Matthews and seconded by K. Stannix to move the September 25 board meeting to a closed session at 6:10 p.m.

MOTION CARRIED UNANIMOUSLY

25-39 - It was moved by A. MacEachern and seconded by J. Tubbs to resume open session at 6:44 pm.

MOTION CARRIED UNANIMOUSLY

25-40 - It was moved by H. Matthews and seconded by K. Stannix to allow H. Bartlett to be seconded to the King's RSC for one day a week for 6 months.

MOTION CARRIED UNANIMOUSLY

Q&A with the Public:

No questions presented.

Adjournment of the regular meeting:

B. Morse has moved to adjourn the meeting at 6:47 pm.

Upcoming Meetings:

October 9, 2025:	Committee of the Whole
October 23, 2025:	Board Meeting