Southwest New Brunswick Service Commission Board
Meeting April 23, 2026 @ 5:30 pm

Present: (*absent members in orange, virtual in italics*)

Bonnie Morse - Grand Manan
Allan MacEachern - St. Stephen
Steve Neil – St. Andrews
Harvey Matthews – Campobello
John Craig - Eastern Charlotte
Denny Cogswell– Fundy Shores
Jim Tubbs - Rural District
Ken Stannix - McAdam

Hollis Bartlett – CEO
Alex Henderson – Planning Director
Steven MacDougall – Communications. Coordinator
Trisha Dickerson – Executive Coordinator
Mark Porter - CFO

Kathy Bockus – MLA Saint Croix, Electoral District 36

Call to Order & Recording of Member Attendance:

Chair **B. Morse** called the meeting to order at 5:36 pm.

Declaration of Quorum, Acknowledgement of Visitors:
Quorum declared.

Conflict of Interest Declarations:
No conflicts of interest were declared.

Adoption of Agenda:
26-08 It was moved by **K. Stannix** and seconded by **J. Tubbs** to accept the agenda as presented.
MOTION CARRIED UNANIMOUSLY

Adoption of Minutes of Board Meeting, February 26, 2026:

26-09 It was moved by **J. Craig** and seconded by **H. Mathews** to accept the meeting minutes as presented.
MOTION CARRIED UNANIMOUSLY

Moment of silence in honour of Kata Akagi

Presentation of the 2025 Financial Audit Statements: H. Bartlett and M. Porter reviewed the 2025 Financial Audit Statement completed by Teed, Saunders and Doyle. H. Bartlett reviewed the statement from Teed, Saunders, and Doyle, along with the audit results, conclusions, and recommendations. M. Porter then reviewed the audit report in detail. M. Porter reviewed the statement of operations, statement of remeasurement gains and losses, statement of financial position, statement of cash flow, noting the 2025 purchase of equipment and cell construction. He then reviewed the asset retirement obligations, discussing how this is funded, with no questions. He then completed a brief overview of the remaining report with no major questions or concerns from the Board of Directors.

26-10 It was moved by **A. MacEachern** to accept the financial statement as presented with the date adjustment noted by M. Porter, seconded by **J. Tubbs**

MOTION CARRIED UNANIMOUSLY

Business arising from the previous meeting:
N/A – As there was no business arising from the March meeting, the board moved on to the next item on the agenda.

New Business:
N/A - As there was no new business, the board moved on to the next item on the agenda.

Staff Reports:
H. Barlett reviewed the solid waste reports presented in the Annual Report and noted that the complete Annual Report will be available to the public on SNBSC.ca on April 24, 2026. A. Henderson then reviewed the Local and Regional planning report. H. Bartlett then reviewed the remaining staff reports, including economic development, community development, and tourism promotion. He then reviewed his CEO report. M. Porter then presented the quarterly financial report.

Copies of the Annual report, as well as financial reports, were distributed via email, and paper copies were also made available during the meeting.

Q&A with the Public:
No questions presented.

Adjournment of the regular meeting:

K. Stannix has moved to adjourn the meeting at 6:13 pm.

Upcoming Meetings:

TBD