



Southwest New Brunswick Service Commission Board Meeting January 23, 2025 @ 6:00 pm

Commission Members, Guests & Staff Present:

John Craig - Eastern Charlotte
Allan MacEachern - St. Stephen
Ken Stannix – McAdam
Brad Henderson – St. Andrews

Jim Tubbs - Rural District
Denny Cogswell - Fundy Shores
Bonnie Morse – Grand Manan

Darren McCabe - Environment and Local Government

Hollis Bartlett – SNBSC CEO

Trisha Dickerson – SNBSC Executive Assistant

Call to Order & Recording of Member Attendance:

Chairman B. Morse called the meeting to order at 6:01 pm

Declaration of Quorum, Acknowledgement of Visitors:

Quorum declared.

Conflict of Interest Declarations:

There were no conflicts of interest declared.

Adoption of Agenda:

25-01 It was moved by **A. MacEachern** and seconded by **J. Tubbs** to accept the agenda as presented
-MOTION CARRIED UNANIMOUSLY

Adoption of Minutes of Board Meeting, November 28, 2024:

25-02 It was moved by **A. MacEachern** and seconded by **K. Stannix** to accept the agenda as presented
-MOTION CARRIED UNANIMOUSLY

Business Arising from Previous Meetings:

Hollis Bartlett presented the strategic planning session update. He discussed the current Strategic plan priorities and any changes resulting from the meeting on January 11, 2024. Hollis noted he will apply for funding for an additional recreational and transportation grant. The Board requested more focus on regional housing concerns in the updated plan. B. Morse suggested the board discuss this in detail at the next committee of the whole meeting. Hollis noted there were no major changes to priorities, the next steps would be to review strategies.

New Business:

25-03 Motion to withdraw \$36,300 from Local Planning capital reserve for vehicle purchase. Moved by **J. Craig** seconded by **J. Tubbs**.
-MOTION CARRIED UNANIMOUSLY

Committee and Staff Reports:

H. Bartlett reviewed the CEO report, current staff, and committee reports presented in the board package. Hollis noted that Teed Saunders will attend the next meeting to prepare for the annual audit. After reviewing the planning report a motion was requested to appoint a



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new member to the PRAC committee.

25-04 J. Craig put forward the following motion "The Southwest New Brunswick Service Commission (SNBSC) Board of Directors appoint Brenda Lynn Allison to serve on PRAC for a 4-year term. Seconded by **A. MacEachern** -MOTION CARRIED UNANIMOUSLY

After some discussion on health care in the region, B. Morse suggested this discussion be taken later for in-depth discussions. B. Morse also requested the current committee statuses be discussed in the next committee of the whole meeting.

H. Bartlett reviewed the financial statements with no concerns being noted.

Adoption of Minutes of Board Meeting, December 12, 2024:

25-05 It was moved by **J. Craig and** seconded by **J. Tubbs** to accept the agenda as presented -MOTION CARRIED UNANIMOUSLY

Upcoming Meetings:

The next scheduled meeting date is February 27, 6:00 pm.

Q & A from the Public

N/A

Adjournment of the regular meeting:

K. Stannix moved to adjourn the meeting at 7:28 pm