



Southwest New Brunswick Service Commission Board Meeting December 11, 2025 @ 5:30 pm

Present: (*absent members in orange, virtual in italics*)

Bonnie Morse – Grand Manan

Allan MacEachern - St. Stephen

Kate Agaki – St. Andrews

Harvey Matthews – Campobello

John Craig - Eastern Charlotte*

Denny Cogswell– Fundy Shores

Jim Tubbs - Rural District

Ken Stannix - McAdam

Hollis Bartlett – CEO

Trisha Dickerson – Executive Coordinator

Call to Order & Recording of Member Attendance:

Vice Chair **J. Craig** called the meeting to order at 5:31 pm.

Declaration of Quorum, Acknowledgement of Visitors: No visitors present

Quorum declared.

Conflict of Interest Declarations:

No conflicts of interest were declared.

Adoption of Agenda:

25-47 It was moved by **J. Tubbs** and seconded by **H. Matthews** to accept the agenda as presented.

MOTION CARRIED UNANIMOUSLY

Adoption of Minutes of Board Meeting, November 27, 2025:

25-48 It was moved by **A. MacEachern** and seconded by **K. Stannix** to accept the meeting minutes as presented.

MOTION CARRIED UNANIMOUSLY

New Business:

25-49 It was moved by **D. Cogswell** and seconded by **J. Tubbs** that the Board it reappoints **Mat Rouleau** and **Brian Cornish**, both residents of St. Stephen, to serve another 4-year term on the PRAC

MOTION CARRIED UNANIMOUSLY

25-50 It was moved by **H. Matthews** and seconded by **K. Stannix** to transfer \$800,000 from Solid Waste Operations to Solid Waste Capital Reserve Fund

MOTION CARRIED UNANIMOUSLY

25-51 It was moved by **A. MacEachern** and seconded by **B. Morse** to transfer \$50,000 from Planning Operations to Planning Operating Reserve Fund

MOTION CARRIED UNANIMOUSLY

25-52 It was moved by **A. MacEachern** and seconded by **J. Tubbs** to transfer \$75,000 from Transportation Operations to Transportation Operating Reserve Fund

MOTION CARRIED UNANIMOUSLY



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Staff Reports:

The Financial Report was reviewed by the SNBSC Board with no major issues noted.

Q&A with the Public:

No questions presented.

Adjournment of the regular meeting:

Al MacEachern moved to adjourn the meeting at 5:40 pm.

Upcoming Meetings:

January 08, 2026 – Committee of the Whole

January 22, 2026 – Regular Board Meeting