Southwest New Brunswick Service Commission
Financial Statements
Year Ended December 31, 2020

Southwest New Brunswick Service Commission

Index to the Financial Statements

Year Ended December 31, 2020

Contents	**Page**

teed saunders doyle | accountants & advisors

INDEPENDENT AUDITOR'S REPORT

To the Members of Southwest New Brunswick Service Commission

Opinion

We have audited the financial statements of Southwest New Brunswick Service Commission (the Organization), which comprise the consolidated statement of financial position as at December 31, 2020, and the consolidated statements of operations, changes in net assets, Remeasurement gains and losses and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at December 31, 2020, and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

(continues)

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Teed Saunders Doyle

Fredericton, New Brunswick
March 30, 2021

CHARTERED PROFESSIONAL ACCOUNTANTS

Southwest New Brunswick Service Commission
Consolidated Statement of Operations
Year Ended December 31, 2020

	2020		2019
	(Unaudited) Budget (Note 20)	Actual	Actual
Revenue			
Member charges	$ 1,589,204	$ 1,674,883	$ 1,600,335
Sales of services	3,048,330	3,531,742	3,704,380
Government transfers	43,250	969,104	619,737
Other revenues	4,320	14,272	840,317
Investment income	45,000	92,484	128,534
Gain on sale of investments	-	20,550	-
Gain on disposal of tangible capital assets	-	13,315	25,110
	4,730,104	6,316,350	6,918,413
Expenditures			
Cooperative and regional planning services	146,832	146,619	165,640
Local planning services	663,430	655,475	636,751
Solid waste services	4,594,428	5,175,111	4,412,037
Loss on sale of investments	-	-	4,308
	5,404,690	5,977,205	5,218,736
Annual operating surplus (deficit)	$ (674,586)	339,145	1,699,677
Accumulated operating surplus			
Beginning of year		16,451,193	14,751,516
End of year		$ 16,790,338	$ 16,451,193

See accompanying notes to the consolidated financial statements

Southwest New Brunswick Service Commission
Consolidated Statement of Remeasurement Gains and Losses
Year Ended December 31, 2020

	2020	2019
Unrealized gains (losses) attributable to:		
Foreign exchange	$ (3,201)	$ (1,257)
Portfolio investments	27,610	142,953
Amounts reclassified to the statement of operations		
Realized foreign exchange losses (gains)	1,257	(7,150)
Realized losses (gains) on portfolio investments	(20,550)	4,308
Net remeasurement gains (losses) for the year	5,116	138,854
Accumulated remeasurement gains		
Beginning of year	192,713	53,859
End of year	$ 197,829	$ 192,713

See accompanying notes to the consolidated financial statements

Southwest New Brunswick Service Commission
Consolidated Statement of Financial Position
As at December 31, 2020

	2020	2019
Financial assets		
Cash (Note 3)	$ 3,886,176	$ 3,931,432
Receivables		
General (Note 4)	557,932	536,092
Due from federal government and its agencies (Note 5)	47,647	24,291
Due from Province of New Brunswick (Note 6)	137,888	640,893
Portfolio investments (Note 7)	2,265,280	2,169,371
	6,894,923	7,302,079
Liabilities		
Accounts payable and accrued liabilities	421,312	715,737
Due to federal government and its agencies	20,830	21,377
Due to Province of New Brunswick	36,674	19,969
Deferred grants	126,924	641,623
Closure and post-closure liability (Note 8)	1,397,883	1,257,003
	2,003,623	2,655,709
NET ASSETS	4,891,300	4,646,370
Non-Financial Assets		
Tangible capital assets (Note 16)	39,008,219	37,161,841
Accumulated amortization (Note 16)	(26,981,295)	(25,218,756)
	12,026,924	11,943,085
Inventory of supplies	15,825	21,225
Prepaid expenses	54,118	33,226
	12,096,867	11,997,536
ACCUMULATED SURPLUS	$ 16,988,167	$ 16,643,906

	2020	2019
Accumulated surplus is comprised of:		
Accumulated operating surplus (Page 2)	$ 16,790,338	$ 16,451,193
Accumulated remeasurement gains (Page 3)	197,829	192,713
	$ 16,988,167	$ 16,643,906

See accompanying notes to the consolidated financial statements

On behalf of the Commission

Approved by:

Commissioner ____

Commissioner ____

Southwest New Brunswick Service Commission
Consolidated Statement of Changes in Net Assets
Year Ended December 31, 2020

	2020	2019
Annual operating surplus	$ 339,145	$ 1,699,677
Add (deduct) :		
Acquisition of tangible capital assets	(2,078,583)	(2,069,100)
Proceeds on disposal of tangible capital assets	20,600	25,110
Amortization of tangible capital assets	1,987,458	1,537,801
(Gain) loss on sale of tangible capital assets	(13,315)	(25,110)
Consumption (acquisition) of inventories	5,400	(8,905)
Use of prepaid assets	(20,891)	3,996
	239,814	1,163,469
Net remeasurement gains	5,116	138,854
Increase in net assets	244,930	1,302,323
Net Assets		
Beginning of the year	4,646,370	3,344,047
End of the year	$ 4,891,300	$ 4,646,370

Southwest New Brunswick Service Commission
Consolidated Statement of Cash Flows
Year Ended December 31, 2020

	2020	2019
Increase (decrease) in cash and cash equivalents		
Operating transactions		
Annual operating surplus	$ 339,145	$ 1,699,677
Loss (gain) on disposal of tangible capital assets	(13,315)	(25,110)
Loss (gain) on sale of investments	(20,550)	4,308
Amortization of tangible capital assets	1,987,458	1,537,801
Receivable - General	(23,784)	(105,783)
Receivable - Federal Government and its agencies	(23,356)	85,485
Receivable - Province of New Brunswick	503,005	297,344
Accounts payable and accrued liabilities	(294,425)	(20,913)
Due to federal government and its agencies	(547)	(4,569)
Due to Province of New Brunswick	16,705	(3,133)
Deferred grants	(514,699)	589,957
Closure and post-closure liability	140,880	(835,997)
Change in inventory/prepaid expenses	(15,491)	(4,909)
	2,081,026	3,214,158
Capital transactions		
Acquisition of tangible capital assets	(2,078,583)	(2,069,100)
Proceeds on sale of tangible capital assets	20,600	25,110
	(2,057,983)	(2,043,990)
Investing transactions		
Proceeds on sale of investments	579,575	276,495
Purchase of investments	(647,874)	(388,768)
	(68,299)	(112,273)
Net (decrease) increase in cash and cash equivalents	(45,256)	1,057,895
Cash and cash equivalents		
Beginning of year	3,931,432	2,873,537
End of year	$ 3,886,176	$ 3,931,432

1. Purpose of the Organization

The Southwest New Brunswick Service Commission was established under the Regional Service Delivery Act and New Brunswick Regulation 2012-91 including limits of its regional boundaries .

Section 38 of the Regional Service Delivery Act came into force on January 1, 2013 which dissolved the former Southwest Solid Waste Commission and by Ministerial Order under section 41 transferred all assets, liabilities, rights, obligations, powers and responsibilities of the former regional solid waste commission to the regional service commission.

Section 45 of the Regional Service Delivery Act came into force on January 1,2013 which dissolved the former District Planning Commissions established under the Community Planning Act and by Ministerial Order under section 48 transferred all assets, liabilities, rights, obligations, powers and responsibilities of the former rural district planning commission to the regional service commission.

The business and affairs of the Commission is directed and controlled by a board of directors in accordance with the Regional Service Delivery Act. The Board is comprised of (a) the mayors of each municicality or rural community and (b) where a member of the Commission is a local service district; at large representative chosen by and in accordance with New Brunswick Regulation 2012-109.

The Commission's mandate is as follows:

(a) To provide solid waste disposal services to municipalities and local service districts.

(b) To develop regional planning strategies that foster sustainable development practices, encourage a coordinated development between communities that influence and guide the placement of important infrastructure while serving as a tool for better protection, management and harmonization of urban and rural landscapes and resources.

(c) To provide land use planning services to all local service districts and any municipality that wants to receive the service.

(d) The Commission will be a source for communities to plan, coordinate and pool resources on a regional basis to enable a more effective response to emergencies.

2. Summary of significant accounting policies

The consolidated financial statements of the Commission are the representations of management prepared in accordance with Canadian generally accepted accounting principles for local governments, as recommended by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada.

The focus of Public Sector Accounting (PSA) financial statements is on the financial position of the Commission and the changes thereto. The consolidated Statement of Financial Position includes all of the assets and liabilities of the Commission.

No other entities have been included in these consolidated financial statements.

Significant aspects of the accounting policies adopted by the Commission are as follows:

Reporting entity

The consolidated financial statements reflect the assets, liabilities, revenues, expenditures and changes in net debt and cash flows of the reporting entity. The reporting entity is comprised of all organizations and enterprises accountable for the administration of their affairs and resources to the Commission and which are owned or controlled by the Commission.

Interdepartmental and organizational transactions and balances are eliminated.

2. Summary of significant accounting policies (continued)

Budget

The budget figures contained in these financial statements were approved by the Commission on December 4, 2019.

Revenue recognition

(a) Solid waste tipping fees are recorded when waste is delivered to the landfill facility and collection is reasonably assured.

(b) Sales of recyclable materials are recorded when shipped from the recycling facility and collection is reasonably assured

(c) Cooperative and regional planning service member charges are recorded when services are provided and collection is reasonably assured.

(d) Local planning service member charges are recorded when services are provided and collection is reasonably assured.

(e) Investment and other income are recorded on the accrual basis.

Expenditure recognition

Expenditures are recorded on the accrual basis. Outstanding commitments for goods and services relating to the current year are accrued at the balance sheet date.

Solid waste landfill closure and post-closure liability

The Commission follows the CPA Canada PSA 3270 standards to account for and report the liability for closure and post-closure care of a solid waste landfill site. Closure activities include final cover and vegetation, drainage control features, and facilities for leachate monitoring, water quality monitoring and monitoring / recovery of gas. Post-closure care activities include all activities related to monitoring the site once it can no longer accept waste including acquisition of additional land for buffer zones, treatment and monitoring of leachate, monitoring ground and surface water, gas monitoring and recovery, and on-going maintenance of control systems, drainage systems and final cover.

The liability is recognized as the landfill site's capacity is used. Usage is measured on a volumetric basis.

Use of estimates

The preparation of the consolidated financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements and the reported amount of revenues and expenses during the reporting period. Significant estimates include allowance for doubtful accounts, useful life of tangible capital assets, future landfill closure/post-closure costs and the discount rate used to calculate the current year closure/post-closure liability. These estimates are reviewed periodically, and as adjustments become necessary, they are reported in earnings in the period in which they become known. Actual results may differ from those estimates.

2. Summary of significant accounting policies (continued)

Financial instruments

The Commission follows the provisions of CPA Canada PS 3450 standards.

Measurement of financial instruments

The commission initially measures its financial assets and liabilities at fair value, except for certain non-arm's length transactions.

The commission subsequently measures all its financial assets and financial liabilities at amortized cost, except for investments in equity instruments, debt instruments and pooled investment funds that are quoted in an active market, which are measured at fair value. Changes in fair value of portfolio investments are recognized in remeasurement gains and losses.

Financial assets measured at amortized cost include cash, guaranteed investment certificates, trade receivables, accrued investment income, due from the federal goverment and its agencies and due from the Province of New Brunswick.

Financial liabilities measured at amortized cost include bank indebtedness, accounts payable and accrued liabilities, due from the Province of New Brunswick and deferred grants.

Impairment

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in operations. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in operations.

Transaction costs

The commission recognizes its transaction costs in operations in the period incurred. However, financial instruments that will not be subsequently measured at fair value are adjusted by the transaction costs that are directly attributable to their origination, issuance or assumption.

Foreign currency translation

The Commission follows the provisions of CPA Canada PS 2601 standards.

Each asset, liability and amount reported in the statement of operations arising from a foreign currency transaction is translated into Canadian dollars at the exchange rate in effect at the transaction date.

At each financial statement date, the following balances denominated in a foreign currency are remeasured to reflect the exchange rate in effect at that date.

(a) Monetary assets and monetary liabilities

(b) Non-monetary items included in the fair value category of financial instruments

Exchange gains or losses arising prior to settlement are recognized in the statement of remeasurement gains and losses. In the period of settlement, the cumulative amount of remeasurement gains and losses is reversed in the statement of remeasurement gains and losses and an exchange gain or loss measured in relation to the exchange rate at the date of initial recognition is recognized in the statement of operations.

2. Summary of significant accounting policies (continued)

Cash and cash equivalents

Cash and cash equivalents include cash on hand, balances with banks, short term deposits with original maturities of three months or less and bank overdrafts.

Tangible capital assets

The Commission follows the provisions of CPA Canada PSA 3150 standards: Tangible Capital Assets. Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Donated or contributed tangible capital assets are recorded at their fair market value at the date of construction or contribution.Tangible capital assets below a threshold of $ 10,000 are expensed in the year of acquisition. Amortization shall begin in July of the year in which the costs were incurred. No amortization is recorded in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.The cost of the tangible capital asset is amortized on a straight line basis over the estimated useful life as follows:

Asset type	Estimated useful life
Buildings	40 years
Roads and utility supply	20 years
Landfill site	25 years
Gas collection system	15 years
Containment cells	3 - 5 years
Vehicles	6 years
Heavy equipment	6 - 15 years
Equipment	5 - 7 years

Contributed goods and services

With the exception of tangible capital assets which are recognized at their fair market value, the value of contributed goods and services are not recognized in the financial statements.

Inventory of supplies

Inventory is valued at the lower of cost and net replacement cost with cost being determined on the average cost basis.

Post-employment benefits and compensated absences

The Commission does not have any employee future benefit plans or obligations.

2. Summary of significant accounting policies (continued)

Segmented information

The Commission provides waste disposal, local planning and cooperative and regional planning services for the geographic area of Region 10. For management reporting purposes, the Commission's operations and activities are organized and reported by function. This presentation was created for the purpose of recording specific activities to attain certain objectives in accordance with special regulations, restrictions or limitations. Services are provided by departments as follows:

Solid waste services

This department provides solid waste disposal services to the Municipalities, Rural Communities and Local Service Districts. This includes the operation of various recycling programs, handling of hazardous waste and public education programs.

Local planning services

This department provides land use planning services to all local service districts and any municipality that does not currently have the service. This service includes the development of rural plans, the administration and enforcement of the plans, the issuance of building permits, conducting building inspections, and the approval of subdivisions, etc. The Commission encourages local service districts to develop common integrated plans, where possible and appropriate.

Cooperative and regional planning services

Regional Planning

The Regional Service Commission is responsible for the development of a Regional Plan, the aim of which would be to better coordinate and manage development and land use within the region. More specifically, the Regional Plan will focus on strategies that focus sustainable development practices, that encourage coordinated development between communities, that influence and guide the location of significant infrastructure (e.g., major roadways, facilities, trails), and that enhance coordination of commercial/industrial development. The Regional Plan will also serve as an important tool in better managing, protecting and harmonizing urban and rural landscapes and resources.

Regional Policing Collaboration

The Regional Service Commission will serve as a forum through which the effectiveness and efficiency of policing services is reviewed and evaluated on a regional basis. In addition, the Commission will identify issues of common concern within the region and provide direction on priorities for policing services. In addition, the Regional Service Commission will identify ways in which police forces within a region can work together to share costs, reduce duplication and generally build stronger linkages with one another

Regional Emergency Measures Planning

The Regional Service Commission will serve as the vehicle through which Municipalities, Rural Communities and Local Service Districts will plan, coordinate and pool resources on a regional basis in order to enable more effective responses to emergency situations. This will involve working closely with the New Brunswick Emergency Measures Organization (NB EMO) to develop regional emergency protocols (specifying mutual assistance agreements between communities), providing assistance in developing and maintaining local emergency measures plans, and facilitating training initiatives for regional and inter-regional emergency responses.

Regional Sport, Recreational, and Cultural Infrastructure Planning and Cost-Sharing

The Regional Service Commission is responsible for facilitating the planning and cost-sharing of major sport, recreational and cultural facilities within the region.

The Commission is the entity through which Municipalities, Rural Communities and Local Service Districts come together to identify and reach consensus on the need, the scope and the financing required for such new facilities (could include the expansion/renovation of existing facilities). Such agreements could be developed by the Commission on a fully regional or on a sub-regional basis and would cover both initial capital and ongoing operational costs. In order to secure provincial funding, the project proponents will be required to obtain support from those communities expected to benefit from the facilities.

The commission is required to meet any provincial or other established standards associated with the services

Southwest New Brunswick Service Commission
Notes to the Consolidated Financial Statements
December 31, 2020

3. Cash

	2020	2019
Restricted - Reserve Funds	$ 2,841,168	$ 2,771,388
Restricted - Closure and post-closure liability	22,467	46,538
Restricted - Deferred grants	126,924	641,623
Unrestricted	895,617	471,883
	$ 3,886,176	$ 3,931,432

4. Receivables

	2020	2019
Trade	$ 537,907	$ 516,369
Accrued investment income	-	2,140
Accrued investment income - Reserve Funds	633	3,538
Accrued investment income - Closure and post-closure liability	19,392	14,045
	$ 557,932	$ 536,092

5. Due from federal government and its agencies

	2020	2019
Canada Revenue Agency - Harmonized sales tax	$ 47,647	$ 24,291

6. Due from Province of New Brunswick

	2020	2019
Province of New Brunswick - solid waste tipping fees	$ 103,130	$ 42,479
Gas Tax Fund	-	554,059
Environmental Trust Fund	34,758	44,355
	$ 137,888	$ 640,893

7. Portfolio investments

	2020	2019
Restricted - Closure and post-closure liability	$ 2,265,280	$ 2,169,371

These investments are comprised as follows:

	2020		2019	
	Book Value	Fair Value	Book Value	Fair Value
Guaranteed investment certificates	$ 649,000	$ 649,000	$ 482,000	$ 482,000
Canadian fixed income	309,377	335,554	332,222	343,088
Canadian common shares	889,990	1,034,644	795,186	960,687
Foreign shares	34,168	54,751	36,881	53,984
Pooled investment funds	181,715	191,331	329,113	329,612
	$ 2,064,250	$ 2,265,280	$ 1,975,402	$ 2,169,371

Fair values have been determined based on quoted market rates provided by the investment management firm.

Guaranteed investment certificates issued by banks and trust companies bear interest at rates ranging from 1.75% to 3.09% with maturity dates ranging from 2021 to 2025.

8. Solid waste landfill closure and post-closure liability

Paragraphs 19(12), 19(13) and 19(14) of Regulation 2012-109 for the Regional Service Delivery Act require the Commission to establish, manage and annually contribute to a special account that is designated by the commission for the payment of closure and post-closure expenses of the solid waste landfill site. The amounts required for these expenses and for the annual contribution shall be determined in accordance with the recommendations of the Public Sector Accounting Board respecting " solid waste landfill closure and post-closure liability" in the CICA public sector accounting handbook.

Closure activities include all activities related to closing the landfill site such as final cover/vegetation and completing facilities for drainage control, leachate monitoring, water quality monitoring and monitoring/recovery of gas.

Post-closure care activities include all activities related to monitoring the landfill site once it can no longer accept waste. These include acquisition of additional land for buffer zones, monitoring and treatment of leachate, monitoring ground water and surface water, monitoring and recovery of gas and ongoing maintenance of various control systems, drainage systems and final cover.

The liability is recognized as the landfill site's capacity is used. Usage is measured on a volumetric basis.

The design of future containment cells abutting the existing cells was approved which provides additional waste capacity from the v-area between the cells with waste stacking on existing cells, while maintaining minimum slope requirements. An engineering study was completed in 2019 and calculated 116 additional years of landfill life. For the purposes of calculating the closure and post-closure liability, the Commission has calculated 43 additional years of landfill life based on containment cell configuration and leachate treatment capacity. Future closure and post-closure cost estimates have been prepared based on existing site costs, closure cost reports for similar facilities, technical consultations and estimates by management. In addition, monitoring costs have been assumed to reduce slightly over time as better compliance history is available.

	2020	2019
Key recognition and measurement assumptions are as follows:		
Expected final year of operation	2062	2062
Expected future metric tonnes landfilled annually	64,000	64,000
Expected future compaction ratio (metric tonnes per cubic meter)	0.75	0.75
Expected future annual capacity used (cubic meters)	85,333	85,333
Total estimated capacity (cubic meters)	5,231,170	5,242,784
Estimated cumulative capacity utilized to end of year (cubic meters)	1,656,557	1,573,451
Estimated capacity remaining at end of year (cubic meters)	3,574,613	3,669,333
Estimated years of closure and post-closure care	40	40
Inflation rate	2.0%	2.0%
Discount rate for future cash flows	4.5%	4.5%

	2020	2019
The solid waste landfill closure and post-closure liability has been calculated as follows:		
Total discounted future cash flows associated with closure and post-closure activities	$ 4,414,315	$ 4,188,370
Multiplied by cumulative capacity used (cubic meters)	1,656,557	1,573,451
Divided by total estimated capacity (cubic meters)	5,231,170	5,242,784
Liability for closure and post-closure care at end of the year	1,397,883	1,257,003
Less; expenditures recognized at end of the previous year	1,257,003	2,093,000
Increase (decrease) to recognized liability	$ 140,880	$ (835,997)

Southwest New Brunswick Service Commission
Notes to the Consolidated Financial Statements
December 31, 2020

8. Solid waste landfill closure and post-closure liability (continued)

	2020	2019
Statement of Revenue and Expenditure		
Revenue		
Transfer from Solid Waste Operating Fund	$ -	$ 70,000
Realized gains on disposal of investments	20,550	-
Unrealized gains on portfolio investments	7,060	142,953
Investment income	71,164	74,904
	98,774	287,857
Expenditures		
Realized foreign exchange losses	259	255
Investment management fees	18,843	19,832
	19,102	20,087
Annual surplus	79,672	267,770
Special account balance		
Beginning of year	2,230,071	1,962,301
End of year	$ 2,309,743	$ 2,230,071

The Commission has designated specific investments and accrued investment income to settle closure and post-closure care liabilities as follows:

	2020	2019
Cash held in investment accounts	$ 22,467	$ 46,538
Guaranteed investment certificates	649,000	482,000
Canadian fixed income	335,554	343,088
Canadian common shares	1,034,644	960,687
Foreign securities	54,751	53,984
Pooled investment funds	191,331	329,612
Accrued investment income	19,392	14,045
Accrued investment management fees	(5,000)	(5,500)
	$ 2,302,139	$ 2,224,454

9. Measurement uncertainty

The Commission estimated the future costs of closing the landfill site and monitoring the site for a period of thirty years after closing based on assumptions about future events. The landfill closure and post-closure liability recorded in the financial statements will require adjustment if the following significant assumptions change:

(1) A costing study determines that future annual closure and post-closure cost estimates differ from current

(2) The estimated 2% rate of inflation or 4.5% discount rate differs.

(3) The total capacity of the landfill has been determined based on 41.9 years of remaining landfill life and average annual volume of 85,333 cubic meters. Due to the large potential landfill area available for cell construction, the site has the potential for higher total capacity should annual volume increase significantly or the operating period be extended. Due to reduced regional population and rising environmental awareness, there is a risk of reduced waste volumes affecting future operations.

(4) The final year of operation is estimated to be 2062 with closure and post-closure activities occurring from 2063 until 2102. The landfill site has the potential to operate for a significantly longer time period.

10. Contingencies

In the normal course of operations, the Commission becomes involved in various claims and legal proceedings. While the final outcome with respect to claims and legal proceedings pending at December 31, 2020 cannot be predicted with certainty, it is the opinion of management that resolution of these matters will not have a material adverse effect as the Commission maintains insurance coverage in amounts considered appropriate.

11. Short-term borrowings compliance

Interim capital borrowing

The Commission has outstanding authority under ministerial approval number 18-0035 (June 11,2018) totalling $ 2,000,000 (interim financing) for Environmental Health Services (General) for a term not to exceed three years.

Operating borrowing

As prescribed in the Regional Service Delivery Act Regulation 2012-109, borrowing for operating expenses is limited to 5% of the Commission's operating budget for that service and borrowing for operating expenses of a solid waste management service is limited to 25% of the operating budget for that service.

In 2020, the Commission has complied with these restrictions.

Inter-fund borrowing

The Municipal Financial Reporting Manual requires that short-term inter-fund borrowings be repaid in the next year unless the borrowing is for a capital project. Interfund borrowing is in compliance with the requirements.

Southwest New Brunswick Service Commission
Notes to the Consolidated Financial Statements
December 31, 2020

12. Surplus / deficit reconciliation

	2020	2019
Net financial assets	$ 4,891,300	$ 4,646,370
Adjustments:		
Unrealized loss (gain) on portfolio investments	(201,030)	(193,970)
Inventory of supplies	15,825	21,225
Prepaid expenses	54,118	33,226
Current net assets	$ 4,760,213	$ 4,506,851
Composition of current net assets		
2018 Solid Waste Fund Surplus		$ 336,148
2018 Cooperative & Regional Planning Fund Surplus		25,372
2018 Local Planning Fund Surplus		4,746
2019 Solid Waste Fund Surplus	$ 1,345,612	1,345,612
2019 Cooperative & Regional Planning Fund Deficit	(5,752)	(5,752)
2019 Local Planning Fund Surplus	25,799	25,799
2020 Solid Waste Fund Surplus	546,672	
2020 Cooperative & Regional Planning Fund Surplus	7,329	
2020 Local Planning Fund Deficit	(1,248)	
Reserve Fund balances	2,841,801	2,774,926
	$ 4,760,213	$ 4,506,851

13. Financial instruments

The Commission is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about risk exposure and concentration of risks at December 31, 2020

Credit risk

Credit risk arises from the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge its obligations. The Commission is exposed to credit risk from customers. In order to reduce its risk, the Commission reviews new customers' credit history before extending credit, conducts regular reviews of its existing customers' credit performance and reviews overdue invoices with customers. The Canadian government sector accounted for 100% of member charge revenue and 100% of solid waste tipping fees from other regional service commissions.

Tipping fee revenue from domestic sources	**2020**	**2019**
Industrial, commercial,institutional	$ 887,891	$ 1,171,641
Construction and demolition	111,652	149,307
	$ 999,543	$ 1,320,948
Percentage by source		
Major customers	78.1%	72.4%
Other customers representing a significant diversity of businesses	21.9%	27.6%
Tipping fees revenue from foreign sources	$ 1,574,425	$ 1,427,772
Percentage by source		
Foreign governments	24.5%	24.9%
Other customers	75.5%	75.1%

Aging of overdue trade receivables (not impaired)	Overdue by 1 month	Overdue by 2 months	Overdue by Over 2 months
Canadian customers			
Government	$ 19,598	$ -	$ 52,974
Non-government	51,644	38,217	43,219
Foreign customers			
Government	22,825	5,064	-
Non-government	1,109	-	-
	$ 95,176	$ 43,281	$ 96,193

Impairment is determined based on aging, collection history and customer communications.

13. Financial instruments (continued)

Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate due to changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk. The Commission has portfolio investments, held as equity instruments, debt instruments and pooled investment funds representing both domestic and foreign sources. These investments are held to fund the closure and post-closure liability over a 40 year period beginning in 2063 and are subject to fluctuations in stock market prices whether caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market.

Portfolio allocation by geography is as follows:	2020	2019
Fixed income - Canada	44.56%	42.30%
Fixed income - USA & Global	2.77%	3.08%
Equity - Canada	33.70%	34.61%
Equity - USA	16.65%	17.82%
Equity - Global	2.31%	2.19%
	100.00%	100.00%

The Commission has a formally documented investment policy which is reviewed annually. The fund manager must maintain reasonable sector and securities diversification within the investment portfolio upper and lower limits. The asset classes at yearend are as follows:

		2020	2019
Fixed income	Canadian Federal and Provincial	7.9%	10.9%
	Canadian Corporate	6.9%	6.4%
	Canadian Bank Certificates/Deposits	29.3%	24.7%
	International/Global Index Replicating Vehicles	2.7%	3.1%
Canadian Equity			
	Interest Sensitive	9.2%	8.6%
	Consumer	3.6%	3.9%
	Industrial	7.3%	6.0%
	Resource	2.9%	5.1%
	Real Estate	1.4%	2.0%
	Investment funds	8.5%	8.3%
Foreign Equity			
	U.S.A. Financials	1.4%	1.7%
	U.S.A. Information Technology	1.0%	1.0%
	USA Investment Funds	10.0%	11.3%
	International/Global Mutual Funds	7.8%	7.0%
		100.0%	100.0%

Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate due to changes in market interest rates. Cash balances earn interest at floating interest rates and guaranteed investment certificates earn interest at fixed rates ranging from 1.75% to 3.09% with maturities from 2021 to 2025. Additionally, specific equities values are sensitive to interest rate fluctuations. Due to the maturity date laddering and short investment term, management believes that interest rate risk is low.

13. Financial instruments (continued)

Currency risk

Currency risk arises from the risk that the fair value of future cash flows of a financial instrument will fluctuate due to changes in foreign exchange rates. The Commission denominates credit sales to customers from the United States in U.S. dollars and has portfolio investments which have foreign investment content. At yearend, accounts receivable from foreign customers totalled $ 145,749 U.S. (2019-$ 139,767 U.S.), portfolio investments denominated in U.S dollars totalled $ 43,002 U.S. (2019-$ 41,565 U.S.) and cash balances totalled $ 5,964 U.S.(2019-$ 2,076 U.S.)

The commission is exposed to currency risk from Canadian supplier purchases of goods sourced directly or indirectly from foreign manufacturers. Annualized purchases of foreign manufactured products (mainly heavy equipment) range from $ 300,000 to $ 600,000.

The commission does not hedge its foreign currency risk but the cash inflows from foreign sales are partially offset by the cash outflows for goods manufactured outside Canada.

Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty meeting its obligations associated with financial liabilities. The Commission has significant working capital held in accounts receivable from customers but management believes that cash flow will be sufficient to settle financial liabilities as required. If liquidity difficulties arise, the Commission has the ability to borrow for operating and capital purposes.

14 Employee future benefits

The Commission provides sick leave time up to 15 days per year for full-time employees. An employee can take a leave with pay for an amount of time equal to the accumulated sick leave. Accumulated sick leave benefit does not vest and it does not carryover to the next year. Accordingly, there is no liability at year end.

The Commission contributes monthly to an employee RRSP benefit plan. The Commission matches employee contributions to a specified percentage of earnings. The benefit payments are recognized as an expense in the financial statements and there is no liability at year end.

15 Comparative figures

Certain of the 2020 comparative amounts have been reclassified to conform with the financial statement presentation adopted for the current year

Southwest New Brunswick Service Commission
Notes to the Consolidated Financial Statements
December 31, 2020

16. Schedule of Tangible Capital Assets

						Infrastructure						
	Land	Buildings	Vehicles	Heavy Equipment	Light Equipment	Roads and Utility Supply	Landfill Gas System	Containment Cells	Leachate Treatment System	Assets Under Construction	2020 Total	2019 Total
COST												
Balance, beginning of year	$ 373,913	$ 3,055,331	$ 367,353	$ 6,489,722	$ 1,173,357	$ 1,476,997	$ 1,792,439	$ 9,799,187	$ 12,448,032	$ 185,510	$ 37,161,841	$ 35,149,463
Net additions during the year	31,286	212,418	26,818	298,154	419,212	268,460	-	14,000	906,151	(97,916)	2,078,583	2,069,100
Disposals during the year	-	-	-	232,205	-	-	-	-	-	-	232,205	56,722
Balance, end of year	405,199	3,267,749	394,171	6,555,671	1,592,569	1,745,457	1,792,439	9,813,187	13,354,183	87,594	39,008,219	37,161,841
ACCUMULATED AMORTIZATION												
Balance, beginning of year	-	1,560,005	264,451	4,968,032	523,483	1,470,262	1,238,048	8,004,873	7,189,602	-	25,218,756	23,737,677
Amortization during the year	-	65,121	29,660	248,535	117,928	13,061	118,278	860,707	534,168	-	1,987,458	1,537,801
Accumulated amortization on disposals	-	-	-	224,919	-	-	-	-	-	-	224,919	56,722
Balance, end of year	-	1,625,126	294,111	4,991,648	641,411	1,483,323	1,356,326	8,865,580	7,723,770	-	26,981,295	25,218,756
NET BOOK VALUE	$ 405,199	$ 1,642,623	$ 100,060	$ 1,564,023	$ 951,158	$ 262,134	$ 436,113	$ 947,607	$ 5,630,413	$ 87,594	$ 12,026,924	$ 11,943,085
Consists of:												
Local Planning assets	$ -	$ -	$ 40,008	$ -	$ 1,797	$ -	$ -	$ -	$ -	$ -	$ 41,805	$ 48,480
Solid Waste assets	405,199	1,642,623	60,052	1,564,023	949,361	262,134	436,113	947,607	5,630,413	87,594	11,985,119	11,894,605
	$ 405,199	$ 1,642,623	$ 100,060	$ 1,564,023	$ 951,158	$ 262,134	$ 436,113	$ 947,607	$ 5,630,413	$ 87,594	$ 12,026,924	$ 11,943,085

Southwest New Brunswick Service Commission
Notes to the Consolidated Financial Statements
December 31, 2020

17. Schedule of Segment Disclosure

	Solid Waste Services	Cooperative & Regional Planning Services	Local Planning Services	2020 Consolidated	2019 Consolidated
Revenues					
Member charges	910,071	$ 80,210	$ 684,602	$ 1,674,883	$ 1,600,335
Sales of services	3,522,901	638	8,203	3,531,742	3,704,380
Government transfers	926,376	42,728	-	969,104	619,737
Other revenues	9,272	5,000	-	14,272	840,317
Interest	92,402	14	68	92,484	128,534
Gain on sale of investments	20,550	-	-	20,550	-
Gain on disposal of tangible capital assets	13,315	-	-	13,315	25,110
	5,494,887	128,590	692,873	6,316,350	6,918,413
Expenses					
Salaries and benefits	1,429,907	124,217	481,520	2,035,644	1,892,674
Goods and services	1,767,952	22,402	163,718	1,954,072	1,783,949
Amortization	1,977,221	-	10,237	1,987,458	1,537,801
Interest	31	-	-	31	4
Other	-	-	-	-	4,308
	5,175,111	146,619	655,475	5,977,205	5,218,736
Surplus (deficit) for the year	$ 319,776	$ (18,029)	$ 37,398	$ 339,145	$ 1,699,677

Southwest New Brunswick Service Commission
Notes to the Consolidated Financial Statements
December 31, 2020

18. Reconciliation of Annual Surplus	**Solid Waste Operating Fund**	**Cooperative & Regional Planning Operating Fund**	**Local Planning Operating Fund**	**Solid Waste Capital Fund**	**Local Planning Capital Fund**	**Solid Waste Capital Reserve Fund**	**Local Planning Capital Reserve Fund**	**Solid Waste Operating Reserve Fund**	**Local Planning Operating Reserve Fund**	**Cooperative & Regional Operating Reserve Fund**	**Total**
2020 annual surplus (deficit)	$ 1,425,917	$ (18,043)	$ 47,567	$ (1,122,934)	$ (10,237)	$ 16,287	$ 12	$ 506	$ 56	$ 14	$ 339,145
Adjustments to annual surplus (deficit) for funding requirements											
Second previous year's surplus (deficit)	336,148	25,372	4,746								366,266
Transfers between funds											
Transfer from Solid Waste Operating Fund to the Solid Waste Capital Fund	(1,210,792)	-	-	1,210,792	-	-	-	-	-	-	-
Transfer from Local Planning Operating Fund to the Local Planning Capital Reserve Fund	-	-	(50,000)	-	-	-	50,000	-	-	-	-
Transfer from Local Planning Operating Fund to the Local Planning Capital Fund	-	-	(26,817)	-	26,817	-	-	-	-	-	-
Transfer from Local Planning Capital Fund to the Solid Waste Capital Fund	(23,256)		23,256	23,256	(23,256)	-	-	-	-	-	-
Reduction in unrealized foreign exchange gain	(1,945)	-	-	-	-	-	-	-	-	-	(1,945)
Proceeds from disposal of tangible capital assets	20,600	-	-	(20,600)	-	-	-	-	-	-	-
Loss <gain> on disposal of tangible capital assets	-	-	-	(13,315)	-	-	-	-	-	-	(13,315)
Amortization expense	-	-	-	1,977,221	10,237	-	-	-	-	-	1,987,458
Total adjustments to annual surplus (deficit)	(879,245)	25,372	(48,815)	3,177,354	13,798	-	50,000	-	-	-	2,338,464
2020 annual fund surplus (deficit) per PNB requirements	$ 546,672	$ 7,329	$ (1,248)	$ 2,054,420	$ 3,561	$ 16,287	$ 50,012	$ 506	$ 56	$ 14	$ 2,677,609

Southwest New Brunswick Service Commission
Notes to the Consolidated Financial Statements
December 31, 2020

19. Statement of Reserves

	Solid Waste Capital Reserve	Solid Waste Operating Reserve	Local Planning Capital Reserve	Local Planning Operating Reserve	Cooperative & Regional Operating Reserve	2020 Total	2019 Total
Assets							
Cash	$ 2,583,262	$ 182,650	$ 50,000	$ 20,205	$ 5,051	$ 2,841,168	$ 2,771,388
Accrued investment income	594	23	12	3	1	633	3,538
	$ 2,583,856	$ 182,673	$ 50,012	$ 20,208	$ 5,052	$ 2,841,801	$ 2,774,926
Accumulated Surplus	$ 2,583,856	$ 182,673	$ 50,012	$ 20,208	$ 5,052	$ 2,841,801	$ 2,774,926

	Solid Waste Capital Reserve	Solid Waste Operating Reserve	Local Planning Capital Reserve	Local Planning Operating Reserve	Cooperative & Regional Operating Reserve	2020 Total	2019 Total
Revenue							
Transfer from Operating Fund	$ -	$ -	$ 50,000	$ -	$ -	$ 50,000	$ 850,000
Interest	16,287	506	12	56	14	16,875	42,236
	16,287	506	50,012	56	14	66,875	892,236
Expenditures							
Transfer to Solid Waste Capital Fund	-	-	-	-	-	-	747,897
Annual Surplus	16,287	506	50,012	56	14	66,875	144,339
Accumulated Surplus							
Beginning of year	2,567,569	182,167	-	20,152	5,038	2,774,926	2,630,587
End of year	$ 2,583,856	$ 182,673	$ 50,012	$ 20,208	$ 5,052	$ 2,841,801	$ 2,774,926

Reserve funds are invested in interest bearing bank accounts.

19. Statement of Reserves (continued)

Commission resolutions regarding transfers to and from reserves:

November 26, 2020

20-71 It was moved by W. Gamblin, seconded by D. Blair that the Board of the REGIONAL SERVICE COMMISSION OF SOUTHWEST NEW BRUNSWICK RESOLVES that a Capital Reserve Fund be created for the Planning Division

MOTION CARRIED UNANIMOUSLY

20-72 It was moved by W. Gamblin and seconded by S. Walsh that the Board of the REGIONAL SERVICE COMMISSION OF SOUTHWEST NEW BRUNSWICK RESOLVES that $50,000 be transferred from the Planning Division's surplus to the Planning Capital Reserve Fund.

MOTION CARRIED UNANIMOUSLY

Hollis Bartlett
Executive Director
Southwest New Brunswick Service Commission

Date

Southwest New Brunswick Service Commission
Notes to the Consolidated Financial Statements
December 31, 2020

20. Operating Budget to PSA Budget

	Corporate Services Budget	Cooperative & Regional Planning Budget	Local Planning Budget	Solid Waste Budget	Subtotal	Amortization TCA	Transfers	Total
Revenue								
Member charges	$ -	$ 80,210	$ 638,684	$ 870,310	$ 1,589,204	$ -	$ -	$ 1,589,204
Sales of services	-	-	7,000	3,041,330	3,048,330	-	-	3,048,330
Government transfers	-	41,250		2,000	43,250	-	-	43,250
Transfers from own and other funds	420,850	-	-	-	420,850	-	(420,850)	-
Other revenues		-	-	4,320	4,320	-	-	4,320
Investment income	-	-	-	45,000	45,000	-	-	45,000
Surplus of second previous year	-	25,372	4,746	336,148	366,266	-	(366,266)	-
	420,850	146,832	650,430	4,299,108	5,517,220	-	(787,116)	4,730,104
Expenditures								
Governance	53,200	-	-	-	53,200	-	-	53,200
Administration	367,650	42,712	220,410	479,278	1,110,050	-	(420,850)	689,200
Regional planning	-	21,620	-	-	21,620	-	-	21,620
Regional policing collaboration	-	4,500	-	-	4,500	-	-	4,500
Regional emergency measures planning	-	700	-	-	700	-	-	700
Regional sport, recreation & culture infrastructure planning & cost-sharing	-	77,300	-	-	77,300	-	-	77,300
Planning and building inspection services	-	-	427,520	-	427,520	13,000	-	440,520
Operations - Solid Waste Service	-	-		2,565,450	2,565,450	1,326,000	-	3,891,450
Financial Services			-					
- Interest	-	-	-	200	200	-	-	200
- Other Financing Charges	-	-	2,500	8,500	11,000	-	-	11,000
- Transfer to the Capital Fund - Asset Acquisition	-	-	-	900,000	900,000	-	(900,000)	-
- Transfer to the Capital Reserve	-	-	-	130,680	130,680	-	(130,680)	-
- Transfer to the Operating Reserve	-	-	-	-	-	-	-	-
Closure & Post-closure expense	-	-	-	195,000	195,000	-	-	195,000
Other Fiscal services	-	-	-	20,000	20,000	-	-	20,000
	420,850	146,832	650,430	4,299,108	5,517,220	1,339,000	(1,451,530)	5,404,690
Surplus (Deficit)	$ -	$ -	$ -	$ -	$ -	$ (1,339,000)	$ 664,414	$ (674,586)

Southwest New Brunswick Service Commission
Notes to the Consolidated Financial Statements
December 31, 2020

21. Revenue and Expense Support

	2020		2019
	(Unaudited) Budget	Actual	Actual
Revenue			
Member charges			
Cooperative and regional planning services	$ 80,210	$ 80,210	$ 101,440
Local planning services	638,684	684,602	619,637
Solid waste tipping fees	870,310	910,071	879,258
Total member charges	$ 1,589,204	$ 1,674,883	$ 1,600,335
Sales of services			
Local planning services			
Local planning fees	$ 7,000	$ 8,203	$ 10,612
Solid waste services			
Tipping fees from other sources			
Industrial, commercial,institutional	1,028,910	887,891	1,171,641
Construction and demolition	140,600	111,652	149,307
Other regional service commissions	599,400	657,133	671,241
Foreign sources	1,100,000	1,574,425	1,427,772
Special waste			
Cover material	157,920	260,413	227,889
Other	-	-	12,220
Recycling			
Fiber	-	-	2,513
Refundable products	12,000	14,782	17,764
Metals	2,000	4,176	6,233
Paints	500	1,231	1,272
Plastics	-	11,177	2,500
Other	-	659	3,416
Total sales of services	$ 3,048,330	$ 3,531,742	$ 3,704,380
Government transfers			
Province of New Brunswck			
Environmental Trust Fund	$ -	$ 85,403	$ 55,910
Tourism, Heritage & Culture	41,250	42,728	55,962
Gas Tax Fund	-	840,973	506,025
Employment assistance	2,000	-	1,840
Total government transfers	$ 43,250	$ 969,104	$ 619,737
Other revenues			
Rental	$ 4,320	$ 9,272	$ 4,320
Contributions	-	5,000	-
Closure & post-closure (Note 8)	-	-	835,997
Total other revenues	$ 4,320	$ 14,272	$ 840,317

Southwest New Brunswick Service Commission
Notes to the Consolidated Financial Statements
December 31, 2020

21. Revenue and Expense Support (continued)

	2020		2019
	(Unaudited) Budget	Actual	Actual
Expenditures			
Corporate Services			
Governance			
Board Members			
Honorariums	$ 27,700	$ 29,038	$ 25,500
Travel	19,000	8,045	17,495
Training and development	2,000	5,151	-
Other	4,500	6,059	3,976
Total Governance	53,200	48,293	46,971
Administration			
Executive Director's Office			
Salaries and benefits	116,900	116,021	105,979
Travel	4,500	1,137	3,165
Training and development	1,000	2,917	1,040
Other	1,000	32	599
Human Resources	5,000	3,691	4,899
Financial Management			
Salaries and benefits	124,600	129,626	130,935
Travel	2,000	1,391	2,193
Training and development	1,000	555	40
External audit fees	10,000	10,472	10,300
Other Administrative Services			
Advertising and public relations	500	340	665
Liability insurance	13,000	13,999	12,993
Professional services	1,250	1,260	1,305
Legal services	10,000	935	2,280
Office building	41,900	47,423	42,367
Office equipment and supplies	8,000	4,404	5,137
Printing and copying	2,000	816	1,227
Telecommunications	3,000	1,586	1,594
Other	22,000	12,481	13,717
Total Administration	367,650	349,086	340,435
Total Corporate Services Expenditures	$ 420,850	$ 397,379	$ 387,406
Allocated to:			
Cooperative and Regional Planning Services	$ 42,712	$ 38,186	$ 36,210
Local Planning Services	71,710	55,245	53,438
Solid Waste Services	306,428	303,948	297,758
	$ 420,850	$ 397,379	$ 387,406

Southwest New Brunswick Service Commission
Notes to the Consolidated Financial Statements
December 31, 2020

21. Revenue and Expense Support (continued)

	2020 (Unaudited) Budget	2020 Actual	2019 Actual
Expenditures			
Cooperative and Regional Planning Services			
Allocation from Corporate Services	$ 42,712	$ 38,186	$ 36,210
Regional Planning			
Personnel	19,500	19,300	22,008
Administration	1,920	1,920	2,097
Travel	200	-	-
Professional services	-	-	3,325
	21,620	21,220	27,430
Regional Policing Collaboration			
Administration	1,000	161	235
Travel	500	52	256
Other	3,000	1,972	2,546
	4,500	2,185	3,037
Regional Emergency Measures Planning			
Administration	500	-	-
Travel	200	-	-
	700	-	-
Regional Sport, Recreation and Culture: Infrastructure Planning and Cost-Sharing			
Personnel	71,300	76,505	75,757
Administration	4,000	1,948	3,105
Travel	2,000	97	241
Professional services	-	6,478	19,860
	77,300	85,028	98,963
Total Cooperative and Regional Planning Services Expenditures	$ 146,832	$ 146,619	$ 165,640
Expenditures			
Local Planning Services			
Administration			
Allocation from Corporate Services	$ 71,710	$ 55,245	$ 53,438
Director's Office			
Salaries and benefits	85,000	84,462	86,209
Travel	1,000	250	447
Training and development	3,000	2,132	1,843
Other Administrative Services			
Advertising and public relations	500	2,005	807
Liability insurance	5,000	4,045	4,997
Professional services	500	-	333
Legal services	6,000	32,356	16,361
Office building	28,500	40,600	27,667
Office equipment and supplies	9,000	18,538	18,023
Printing and copying	3,000	1,941	3,785
Telecommunications	5,000	8,266	5,844
Other	2,200	1,451	-
Total Administration	220,410	251,291	219,754

21. Revenue and Expense Support (continued)

	2020		2019
	(Unaudited) Budget	Actual	Actual
Planning and Building Inspection Services			
Planning Services			
Salaries and benefits	166,400	205,157	162,891
Travel	1,500	1,408	2,463
Training and development	1,500	336	852
Maps and reference material	1,000	830	1,750
GIS operating and planet	400	508	1,268
Advertising	500	-	232
Planning committees	12,100	9,781	12,659
Other	4,000	1,896	1,336
Amortization	3,600	3,595	3,595
	191,000	223,511	187,046
Inspection Services			
Salaries and benefits	221,100	155,241	202,121
Travel	10,000	6,676	8,405
Training and development	4,000	2,365	2,435
Maps and reference material	500	821	267
GIS operating and planet	1,520	2,304	871
Other	3,000	2,390	3,354
Amortization	9,400	6,642	9,575
	249,520	176,439	227,028
Total Planning and Building Inspection Services	440,520	399,950	414,074
Fiscal Services			
Other Financing Charges			
Banking service charge	2,500	4,234	2,923
Total Local Planning Expenditures	$ 663,430	$ 655,475	$ 636,751
Expenditures			
Solid waste services			
Administration			
Allocation from Corporate Services	$ 306,428	$ 303,948	$ 297,758
Director's Office			
Salaries and benefits	113,700	111,133	108,582
Training and development	9,000	2,227	5,058
Technical advisory committee	3,000	976	1,420
Other Administrative Services			
Liability insurance	16,000	15,323	15,228
Legal services	-	9,833	11,970
Office equipment and supplies	14,150	13,721	12,290
Telecommunications	12,000	11,044	18,615
Public education	5,000	423	-
Total Administration	479,278	468,628	470,921

Southwest New Brunswick Service Commission
Notes to the Consolidated Financial Statements
December 31, 2020

21. Revenue and Expense Support (continued)

	2020		2019
	(Unaudited) Budget	Actual	Actual
Solid waste services			
Operations			
Station and buildings			
Repairs and maintenance	25,000	32,386	42,012
Electricity	18,850	15,175	16,667
Janitorial	10,500	23,051	11,579
Insurance	32,000	37,253	31,202
Property taxes	81,000	82,937	79,770
Other	20,000	12,353	18,830
Amortization	25,000	27,668	25,013
Machinery and equipment			
Small equipment	30,000	3,163	25,761
Fuel	230,000	179,851	208,578
Repairs and maintenance	290,000	271,157	261,191
Insurance	21,000	21,576	20,213
Amortization	220,000	298,026	230,997
Landfill operations			
Personnel	876,400	959,640	802,539
Site and road maintenance	44,000	45,003	19,926
Monitoring	120,000	177,076	118,232
Site security and safety	25,000	24,596	13,771
Cells	5,000	29,448	6,756
Leachate & siltation management	152,000	111,015	124,941
Gas emission management and engineering	143,000	34,232	135,594
Amortization	957,000	1,526,213	1,130,154
Scale house			
Personnel	58,300	66,981	57,820
Supplies and maintenance	7,000	9,313	9,255
Waste diversion			
Personnel	105,200	99,265	125,742
Recycling and composting	241,900	296,944	235,147
Equipment maintenance	7,000	232	235
Amortization	124,000	125,314	138,469
Hazardous household waste			
Personnel	12,300	10,456	12,091
Collection	-		
Disposal	10,000	14,278	7,911
Total solid waste operations	3,891,450	4,534,602	3,910,396

Southwest New Brunswick Service Commission
Notes to the Consolidated Financial Statements
December 31, 2020

21. Revenue and Expense Support (continued)

	2020		2019
	(Unaudited) Budget	Actual	Actual
Fiscal Services			
Interest			
Current operations	200	31	4
Other Financing Charges			
Banking service charge	8,500	12,127	10,884
Other Fiscal Services			
Bad debt	2,000	-	-
Closure & post-closure expense	195,000	140,880	-
Investment management fees	18,000	18,843	19,832
Total fiscal services	223,700	171,881	30,720
Total Solid Waste Expenditures	$ 4,594,428	$ 5,175,111	$ 4,412,037